

**MINUTES OF THE WORK SESSION OF  
MAYOR AND COUNCIL OF THE BOROUGH  
OF STONE HARBOR HELD IN THE  
MUNICIPAL BUILDING, SEPTEMBER 4, 2012**

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The meeting was called to order by Mayor Walters at 4:30 p.m.

**ROLL CALL**

Suzanne M. Walters, Mayor  
Suzanne C. Stanford, Borough Clerk  
Michael Donohue, Borough Solicitor  
Jill A. Gougher, Borough Administrator  
James Nicola, CFO

**PRESENT**

Councilmembers  
Joan Kramar, President  
Karen Lane  
Joselyn Rich  
Judith Davies-Dunhour  
Albert Carusi  
Barry Mastrangelo

Mayor Walters announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 5, 2012.

**911 ARTIFACT CONCEPTUAL DESIGN PRESENTATION**

Councilmember Kramar stated that it is with great pleasure to announce some of the members of the volunteer Committee as follows: Mayor Suzanne Walters, Administrator Jill Gougher, Councilmember Joselyn Rich, Police Chief Paul Reynolds, Fire Chief Roger Stanford, Greg Sheeran and Grant Russ from Public Works, Cy Myers representing the American Legion, and two members from the public who were in New York on that fateful day are Jane Rakestraw, VP of Saks 5<sup>th</sup> Avenue and Charles Boylan, an executive with Marsh McCellan whose company lost 330 of their staff, Marc DeBlasio, Borough Engineer, Scott Taylor, VP of Taylor Design Group, and herself as Chair. Councilmember Kramar explained that she began the process of obtaining one of the last remaining artifacts from the site of the World Trade Center from the Port Authority of New York/New Jersey almost a year ago and that she was able to acquire a section of an I-beam for the Borough which will be the focal point of this memorial project. Councilmember Kramar stated that Committee considered eight different locations for the memorial and the Committee agreed that the ideal location would be 123<sup>rd</sup> Street which was the suggestion of Mayor Walters. Councilmember Kramar reported that the artifact will be displayed on Tuesday, September 11, 2012 at 123<sup>rd</sup> Site Location with an honor guard, police and firemen and there will be a short dedication ceremony at 1:00 p.m. Councilmember Kramar stated that the design proposal from Taylor Design Group is reverent, peaceful and will pay an everlasting tribute to the men and women who lost their lives nearly 11 years ago. Councilmember Kramar stated the memorial should be completed by September 11, 2013 and will provide a quiet place of pause and reflection for residents and visitors. Councilmember Kramar introduced Scott Taylor of Taylor Design Group, who presented Council with a draft design which will be located near the municipal parking lot at 123<sup>rd</sup> Street. Mr. Scott explained that the artifact will be placed on a cast stone base and under a curved trellis and a walk through at the memorial will connect to the sidewalk on the west side. Mr. Scott explained that as part of the memorial, a globe constructed of brushed aluminum or stainless steel will be illuminated at night with very small red LED lights identifying New York City, Washington, DC and Shanksville, PA and there will be benches with low ground cover plantings for comfort and aesthetic value. Mr. Scott stated that this memorial will provide a place for pause, reflection, and remembrance and was designed to complement the architecture and essence of Stone Harbor. Councilmembers thanked Mr. Scott and Councilmember Kramar and Committee members for working on this special project and commented that the design is beautiful. Councilmember Mastrangelo inquired if a budget had been established yet. Councilmember Kramar responded that there is a small budget right now and new money will be allocated in the 2013 budget and the Committee is considering a sponsorship for people that would like to donate to this project as well as private donations which can be sent directly to Jill Gougher, Borough Administrator. Charlie Tomlinson – 269 106<sup>th</sup> Street – stated that the design is beautiful, but maybe we should consider focusing on the artifact more than the globe which appears to be the center of attention. Lou Schweickhardt– requested that the port-of-potties in that location be upgraded. Mr. Boylan commented on behalf of March McCellan that this memorial is very special and all the people on the Committee had significant input and thanked each of them and Councilmember Kramar especially.

Councilmember Kramar reported that the design concept will be on display at the dedication ceremony on September 11, 2012 and will also be on the Borough's website.

### **CENTENNIAL BOOK PRESENTATION**

Mayor Walters introduced Jeff Alderton, President of the ROA and Sherry Tomlinson, Secretary of the ROA. Mr. Alderton stated that the Book Committee consists of himself, Sherry, Barb Hencheck Art Faint, and Terri Cwik. Mr. Alderton stated that the ROA would like to own the creation, development, marketing, PR, and bookkeeping of the Centennial Book. Mr. Alderton stated that a mock-up book should be available by the fall of 2013 in anticipation of sales for the holiday season and should be available for early winter or spring of 2014. Mr. Alderton envisions the book will be a coffee table style book and it will be about a Stone Harbor experience and will be as relevant as possible for the current buyer. Sherry Tomlinson explained that the book is mostly structured by decades with four threads weaving through it which are: 1) A family resort image including such things as the 4<sup>th</sup> of July Parade, Christmas Parade, fireworks, love of Country and downtown pride; 2) Organizations such as the ROA, Garden Club, American Legion, Civic Club, Lions Club, etc.; 3) Beaches, Bays and Natural Resources; and 4) Buildings and Businesses. Mrs. Tomlinson indicated that the ROA will produce, market and distribute this book, which will be called "*The Stone Harbor Experience*" and the ROA is providing the start-up money to engage the publisher, Exit Zero, and the rest of the money for the book will come from sponsorships and the sale of the book itself. Mrs. Tomlinson stated that the price of the book has not been finalized; the ROA has partnered with the Stone Harbor Museum and Terri Cwik; the ROA is training docents and volunteers to do research work; planned for approximately 6 writers and 1 chief editor; and thanks to Jim Fisher, Chairman of the Borough's Centennial Committee, they now have storage and work space above Sturdy Bank; Mr. Alderton sent out a request to all members asking for volunteers to help with the writing, advertising, and all the other projects required to produce this book and the same request has been placed on Channel 2; and the creation of a Facebook Page. Mrs. Tomlinson requested permission to have a drop box in Borough Hall so that people can drop off memorabilia. Mrs. Tomlinson stated that when the project is completed, the ROA will turn over everything to the Museum and any profits after the ROA's expenses have been paid will be given to the Museum as well. Mayor Walters stated that the book sounds terrific and she is looking forward to the final product. Mayor Walters stated that it should be no problem to have a drop box at Borough Hall and Councilmember Kramar suggested that the ROA also put a drop box at the Chamber of Commerce so that items can be dropped off at a different location when Borough Hall is not open. Mr. Alderton stated that he is concerned about copyright laws and asked for Michael Donohue's legal expertise. Mr. Alderton stated that the book will have one price and any business that sells that book will only be able to charge the exact book price. Mayor and Council expressed thanks to the ROA for taking on this tremendous responsibility and for doing such an incredible job thus far.

### **PUBLIC COMMENT**

John Hencheck – 327 94<sup>th</sup> Street – stated that Cape May County produces 15% of the State's tourism revenues and suggested that we capitalize on the commitment of Governor Christie to assist towns in the area of tourism especially in the shoulder season. Mr. Hencheck suggested that the Police Department have a lock box so that people can drop off medications they are no longer taking.

Sandy Slavek – Sunset Drive – inquired about the hours at the Recreation Support Building. Councilmember Davies-Dunhour stated that the building is closed so that the contractor can finish up work on the building including the installation of collapsible doors, etc and that work should be completed by September 14, 2012.

Bob Ashman – 10301 First Avenue – inquired about the Borough's plan to purchase the Bank of America Building. Mr. Donohue stated that it is an issue the Mayor and Council are discussing and working on and a matter of which will be considered Closed Session material until the appropriate time.

**OLD BUSINESS:**

**ORDINANCE 1407 – Handicapped Parking Spaces**

Upon motion of Councilmember Albert Carusi  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1407 be taken up on second reading

**Vote 6 Councilmembers AYE**

The Clerk read the title only of Ordinance 1407 on second reading because a copy of said Ordinance was posted on the Clerk's bulletin board.

The Public Hearing is now open.

No one spoke.

The Public Hearing was closed.

Upon motion of Councilmember Albert Carusi  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1407 be passed on second reading and advanced to third and final reading.

**Vote 6 Councilmembers AYE**

Upon motion of Councilmember Albert Carusi  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1407 be passed on third and final reading, adopted and published according to law.

**Vote 6 Councilmembers AYE**

**ORDINANCE 1408 – Prohibiting Skateboards at Recreation Support Building**

Upon motion of Councilmember Judith Davies-Dunhour  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1408 be taken up on second reading

**Vote 6 Councilmembers AYE**

The Clerk read the title only of Ordinance 1408 on second reading because a copy of said Ordinance was posted on the Clerk's bulletin board.

The Public Hearing is now open.

No one spoke.

The Public Hearing was closed.

Upon motion of Councilmember Judith Davies-Dunhour  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1408 be passed on second reading and advanced to third and final reading.

**Vote 6 Councilmembers AYE**

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Upon motion of Councilmember Judith Davies-Dunhour  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1408 be passed on third and final reading, adopted and published according to law.

**Vote 6 Councilmembers AYE**

**ORDINANCE 1409 – Date Changes at the Marina**

Upon motion of Councilmember Judith Davies-Dunhour  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1409 be taken up on second reading

**Vote 6 Councilmembers AYE**

The Clerk read the title only of Ordinance 1409 on second reading because a copy of said Ordinance was posted on the Clerk's bulletin board.

The Public Hearing is now open.

No one spoke.

The Public Hearing was closed.

Upon motion of Councilmember Judith Davies-Dunhour  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1409 be passed on second reading and advanced to third and final reading.

**Vote 6 Councilmembers AYE**

Upon motion of Councilmember Judith Davies-Dunhour  
Seconded by Councilmember Barry Mastrangelo

That Ordinance 1409 be passed on third and final reading, adopted and published according to law.

**Vote 6 Councilmembers AYE**

**NEW BUSINESS:**

**RESOLUTION 2012-S-151** – (Changes to Personnel Manual – Funeral Leave)

Upon motion of Councilmember Barry Mastrangelo  
Seconded by Councilmember Albert Carusi

**RESOLUTION AMENDING PERSONNEL MANUAL  
SECTION 6.9 FUNERAL LEAVE §3b**

**WHEREAS**, the Borough of Stone Harbor maintains a Personnel Manual; and

**WHEREAS**, from time to time, it becomes necessary to amend said Manual; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey that the following amendment concerning Funeral Leave be made to the Personnel Manual:

**6.9 FUNERAL LEAVE**

**Policy:** It is the policy of the Borough to grant time off with pay to full-time employees for a death in the immediate family.

Note:

1. Time off shall be granted without deduction from pay or time owed.
2. Except for employees covered by collective bargaining agreements, leave, with pay, not exceeding four (4) working days, shall be granted to permit the employee to attend and/or make arrangements for the funeral in the event of the death of a member of the immediate family.
3. The term immediate family shall include:
  - a. The employee's spouse, or significant other, civil union partner, child, parent, stepchild, sibling, brother or sister. The term parent, brother, sister shall include step-parents, step-sisters or step-brothers.
  - b. In the event of the death of the employee's grandmother, grandfather or grandchild, **or brother-in-law, sister-in-law, mother-in-law, father-in-law,** or a relative living under the same roof of the employee, the employee shall be granted three (3) days off with pay to attend the funeral.

**Vote**

**6 Councilmembers AYE**

**RESOLUTION 2012-S-152** – (Grant Application to NJDOT for Reconstruction of First Avenue)

Upon motion of  
Seconded by

Councilmember Joan Kramar  
Councilmember Albert Carusi

**APPROVAL TO SUBMIT GRANT APPLICATION TO NEW JERSEY  
DEPARTMENT OF TRANSPORTATION –  
RECONSTRUCTION OF FIRST AVENUE**

**NOW THEREFORE, BE IT RESOLVED** that Council of the Borough of Stone Harbor formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized to submit an electronic grant application identified as MA-2013-Stone Harbor Borough-00105 to the New Jersey Department of Transportation on behalf of the Borough of Stone Harbor.

**BE IT FURTHER RESOLVED,** that the Mayor and the Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Stone Harbor and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**Vote**

**6 Councilmembers AYE**

**RESOLUTION 2012-S-153** – (Bonuses for Recreation Department Staff)

Upon motion of  
Seconded by

Councilmember Judith Davies-Dunhour  
Councilmember Joselyn Rich

**WHEREAS,** the Beach and Recreation Committee of Borough Council has requested bonuses to the employees of the Stone Harbor Recreation Department; and

**WHEREAS,** the bonuses shall be made only to those employees who have less than 3 documented work violations; and

**WHEREAS,** the bonus breakdown includes \$3 earned for every 5 hours worked and an additional \$150.00 for completing work assignments; and

**WHEREAS,** the maximum employee bonus awarded will be \$500.00

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**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Stone Harbor as follows:

1. That the bonus program outlined herein is hereby approved.
2. That the Chief Financial Officer shall take any and all steps necessary to effectuate such funds and shall make the proper adjustments to the financial records of the Borough.

**Vote**

**6 Councilmembers AYE**

**RESOLUTION 2012-S-154** – (Authorizing Partial Payment for Boat Trailer Storage Permit)

Upon motion of  
Seconded by

Councilmember Judith Davies-Dunhour  
Councilmember Barry Mastrangelo

**APPROVING A PARTIAL PAYMENT BOAT TRAILER FEE**

**WHEREAS**, the Borough of Stone Harbor in the County of Cape May, State of New Jersey, by Resolution 2012-S-54 approved the fee for a boat trailer slip at the Municipal Marina; and

**WHEREAS**, the Borough has a boat trailer slip vacant at this time and someone would like to rent a slip; and

**WHEREAS**, the fee of \$125.00 will be pro-rated for the remaining two (2) months and will therefore be \$50.00.

**NOW THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough Stone Harbor in the County of Cape May, State of New Jersey, duly assembled in public session this 4<sup>th</sup> day of September that the Borough Clerk be authorized to rent Boat Trailer Slip #C-22 for \$ 50.00.

**Vote**

**6 Councilmembers AYE**

**RESOLUTION 2012-S-155** – (Chapter 159)

Upon motion of  
Seconded by

Councilmember Barry Mastrangelo  
Councilmember Joselyn Rich

**WHEREAS**, NJS 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, the Director may also approve the insertion of an appropriation for the equal amount;

**SECTION I**

**NOW THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Stone Harbor, in the County of Cape May, New Jersey, hereby requests the Director of the Division of Local Government Service to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$165,000.00, which is now available as a revenue from the New Jersey DOT/OMR; And

**SECTION II**

**BE IT FURTHER RESOLVED** that a like sum of \$165,000.00 is hereby appropriated under the caption of Relocation of Site 103/Nummy Island; and

**SECTION III**

**BE IT FURTHER RESOLVED** that the above is a result of a grant of \$165,000.00 from the New Jersey Department of Transportation/Office of Maritime Resources.

**Vote**

**6 Councilmembers AYE**

**RESOLUTION 2012-S-156** – (Amending Professional Services Contract – Ocean and Coastal Association for an Additional \$165,000.00 for Site 103)

Upon motion of  
Seconded by

Councilmember Joselyn Rich  
Councilmember Barry Mastrangelo

**RESOLUTION AMENDING PROFESSIONAL SERVICES CONTRACT  
WITH OCEAN AND COASTAL CONSULTANTS, INC.**

**WHEREAS**, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for “Professional Services” without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body and the contractor submits certain disclosures in accordance with the “fair and open” process; and

**WHEREAS**, the Council of the Borough of Stone Harbor authorized Resolution No. 2011-S-113 on June 21, 2011 amending the Professional Services Contract with Ocean and Coastal Consultants, Inc. for the Relocation of Site 103 in an amount not to exceed \$350,834.00; and

**WHEREAS**, the Borough has requested a revised scope of work due to an increased and unanticipated number of sediment samples required and the extensive testing protocol developed by the NJDEP Office of Dredging and Sediment Technology in order to submit permits for the excavation of the Nummy Island Confined Disposal Facility (CDF) Site 103 which will result in an estimated increase of \$165,000.00 of the amended contract; and

**WHEREAS**, Ocean and Coastal Consultants has submitted a revised scope of work and costs which is attached hereto and incorporated herein by reference and made a part hereof; and

**WHEREAS**, the total amount of the amended contract is \$515,834.00; and

**WHEREAS**, funds are available as evidenced by the Chief Financial Officer’s Certification attached hereto and the contractor has executed all required disclosures.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 4<sup>th</sup> day of September, 2012, as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length; and
2. That the Contract is hereby amended and will include the above mentioned scope of services for a total amended contract in the amount of \$515,834.00;
3. That a notice of the letting of this Amendment to Professional Services Contract be published in accordance with law within ten (10) days of its passage in an official paper of the Borough as designated in accordance with law.

**Vote**

**6 Councilmembers AYE**

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**DISCUSSION:**

Mayor Walters reminded the public that Monday, September 24, 2012 is Bulk Trash Day.

Mayor Walters reminded the public that Saturday, September 22, 2012, Mayor and Council will hold their Regular Meeting in conjunction with the ROA Annual Meeting here at Borough Hall beginning at 8:30 a.m.

Councilmember Lane stated that she would like to discuss line item budgeting at the next Council meeting as well as creating some sort of depreciation schedule on all of the Borough's assets, such equipment, cars, buildings, etc. Councilmember Lane stated that there was a comment in the Audit regarding this schedule and she is aware that the State does not require depreciation schedules, but she feels that these schedules are important to maintain and should become part the of the Borough's accounting practices.

The following bills were presented to Council for payment:

Check # Reconciled/Void	Check Date	Vendor Ref Num	Amount Paid
32195	09/05/12	AIRPO AIRPOWER INTERNATIONAL, INC.	1,863.00
32196	09/05/12	BLANEYDO BLANEY & DONOHUE	6,128.84
32197	09/05/12	BOSACCOD DAVID C. BOSACCO	100.00
32198	09/05/12	BRIDGEMA BRENDEN BRIDGEMAN	100.00
32199	09/05/12	BURNERRO ROBERT M. BURNER	75.00
32200	09/05/12	CASAP CASA PAYROLL SERVICES	359.85
32201	09/05/12	CATHC CATHCART, VAN	28.86
32202	09/05/12	CATHCART WILLIAM W. CATHCART	50.00
32203	09/05/12	CHATTENL LINWOOD CHATTEN	450.00
32204	09/05/12	COLLETT CHRIS COLLETT	250.00
32205	09/05/12	COMCA COMCAST	107.29
32206	09/05/12	COMCASTR COMCAST	67.13
32207	09/05/12	CONLINJE JEFFREY P. CONLIN	75.00
32208	09/05/12	CONWAY MICHAEL CONWAY	50.00
32209	09/05/12	CROPPERA ALLAN W. CROPPER	50.00
32210	09/05/12	DAVISBEN BENJAMIN DAVIS	50.00
32211	09/05/12	DEROSEMA MATTHEW DEROSE	250.00
32212	09/05/12	DONOFRIO LEWIS T. DONOFRIO, JR.	100.00
32213	09/05/12	DUFFI DUFFIELD ASSOCIATES, INC.	582.00
32214	09/05/12	EMEDC EMEDCO INC.	119.49
32215	09/05/12	FARINA THEODORE FARINA JR	400.00
32216	09/05/12	FINNEGAN JACQUELINE FINNEGAN	400.00
32217	09/05/12	FISHERIE FISHERIES SUPPLY, INC.	1,255.52
32218	09/05/12	FORTDEAR FORT DEARBORN LIFE INSURANCE	211.59
32219	09/05/12	GALLAGHE KEVIN GALLAGHER	75.00
32220	09/05/12	GALLS GALL'S, INC.	397.48
32221	09/05/12	GANNONME MELLISSA LINZ	400.00
32222	09/05/12	GARYS GARY'S AUTOMOTIVE SERVICE	101.50
32223	09/05/12	GIULIANK KARL GIULIAN	100.00
32224	09/05/12	GOUGHERJ GOUGHER, JILL A.	141.00
32225	09/05/12	GRAHAMB BRUCE GRAHAM JR	400.00
32226	09/05/12	GRIESBAC JOSEPH H. GRIESBACH JR.	100.00
32227	09/05/12	HAWKFIRE KENNETH J. HAWK	250.00
32228	09/05/12	HEARONJ JEFFREY HEARON	75.00
32229	09/05/12	HERAL HERALD NEWSPAPERS	233.70
32230	09/05/12	HOMED HOME DEPOT CREDIT SERVICES	55.93
32231	09/05/12	HOWE CRYSTAL HOWE	400.00
32232	09/05/12	ISLANDAE ISLAND AEROBICS	1,198.40
32233	09/05/12	JBYRN J. BYRNE AGENCY INC.	14,493.44
32234	09/05/12	JUROSCHA CHAD JUROS	300.00
32235	09/05/12	KAESERBL KAESER & BLAIR, INC.	400.18
32236	09/05/12	KINDL KINDLE FORD MERCURY LINCOLN	32,999.23
32237	09/05/12	KOOCH KOOCHEMBERE, MICHAEL	340.15
32238	09/05/12	LAKOSE JONATHAN LAKOSE	100.00
32239	09/05/12	LAMACHFI JAMES LAMACH JR	50.00
32240	09/05/12	LEBRESO JASON LEBRESO	50.00
32241	09/05/12	LOEFFLAD JACOB LOEFFLAD	400.00
32242	09/05/12	MARRIII CHARLES MARRINER III	550.00
32243	09/05/12	MARTM MICHAEL P. MARTIN	195.00
32244	09/05/12	MCANJ MUNICIPAL CLERK'S ASSO. OF NJ	30.00
32245	09/05/12	MCCLURER ROBERT C. MCCLURE	250.00



