MINUTES OF THE WORK SESSION OF MAYOR AND COUNCIL OF THE BOROUGH OF STONE HARBOR HELD IN THE MUNICIPAL BUILDING, SEPTEMBER 6, 2011

The meeting was called to order by Mayor Walters at 4:30 p.m.

ROLL CALL

PRESENT

Suzanne M. Walters, Mayor Suzanne C. Stanford, Borough Clerk Michael Donohue, Borough Solicitor Kenneth Hawk, Borough Administrator James Nicola, CFO Councilmembers
Barry D. Mastrangelo, President
Joan Kramar
Albert Carusi
Joanne Vaul
Thomas Cope
Judith Davies-Dunhour

Mayor Walters announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 5, 2011.

PUBLIC COMMENT

Bob Ashman – 10301 First Avenue – inquired about the status of the Library. Mayor Walters stated that there is very little to report and that Council is scheduled to discuss the Library in Closed Session this evening. Councilmember Mastrangelo stated that there is an Administrative Settlement Conference scheduled for October 6, 2011 for Cape May County and the State DEP. Mr. Ashman requested that the Lease for the Library be put on the website. Mr. Ashman was advised that the Lease available through OPRA at anytime during normal business hours.

OLD BUSINESS:

None.

NEW BUSINESS:

ORDINANCE 1388 (Salary Ordinance – Add Assistant Administrator)

Upon motion of Councilmember Joanne Vaul

Seconded by Councilmember Barry D. Mastrangelo

That Ordinance 1388 be taken up on first reading.

Vote

6 Councilmembers AYE

The Clerk read the title only of Ordinance 1388 on first reading.

Upon motion of Councilmember Joanne Vaul

Seconded by Councilmember Barry D. Mastrangelo

That Ordinance 1388 be passed on first reading, published according to law and that it be taken up on second, third and final reading, and adoption at a meeting of Mayor and Council to be held on the 4th day of October, 2011.

Vote

6 Councilmembers AYE

ORDINANCE 1389 (Changes to Site Plan Review Regulations)

Upon motion of Councilmember Albert Carusi

Seconded by Councilmember Barry D. Mastrangelo

That Ordinance 1389 be taken up on first reading.

Vote 6 Councilmembers AYE

The Clerk read the title only of Ordinance 1389 on first reading.

Upon motion of Councilmember Albert Carusi Seconded by Councilmember Thomas Cope

That Ordinance 1389 be passed on first reading, published according to law and that it be taken up on second, third and final reading, and adoption at a meeting of Mayor and Council to be held on the 4th day of October, 2011.

Vote 6 Councilmembers AYE

RESOLUTION 2011-S-141 - Tax Payment Refund

Upon motion of Councilmember Joan Kramar Seconded by Councilmember Thomas Cope

Refund of Tax Overpayment

WHEREAS, MMRR, LLC was overbilled \$1,290.92 for the 1st and 2nd Quarter Preliminary Tax Bill on Block 83.03, Lots 100.01 and 100.02 located at 261 83rd Street Condominiums; and

WHEREAS, the Tax Collected has requested that a refund be issued.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that a refund check in the amount of \$1,290.92 be issued to MMRR, LLC, 1200 Gulph Creek Drive, Wayne, PA 19087.

BE IT FURTHER RESOLVED that the Tax Collector makes the proper adjustment in her records.

Vote 6 Councilmembers AYE

RESOLUTION 2011-S-142 – Award Recreation Support Building

Upon motion of Councilmember Judith Davies-Dunhour Seconded by Councilmember Joanne Vaul

AWARDING A CONTRACT FOR THE CONSTRUCTION OF THE RECREATION SUPPORT BUILDING

WHEREAS, eight (8) bids were received by the Stone Harbor Municipal Clerk on August 24, 2011, for the aforementioned project in accordance with the specifications prepared by Olivieri, Shousky & Kiss, P.A., bearing project number 1000.11, which specifications are hereby incorporated herein and made a part hereof by reference, all in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, Straga Brothers, Inc. of Glassboro, New Jersey, submitted the lowest responsible and conforming bid, with a Lump Sum Base Bid of \$1,541,000, Alternate 2 – Operable Glass Partitions in the amount of \$30,260 and Alternate 4 – Provide Gym Equipment in the amount of \$2,300, for a total bid in the amount of \$1,573,560; and

WHEREAS, the Olivieri, Shousky & Kiss, P.A. has recommended that the contract be awarded to Straga Brothers, Inc., and the bid has been found to be responsible and in conformity by the Borough Solicitor; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are available as evidenced by the Chief Financial Officer's Certification attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 6th day of September, 2011, as follows;

- 1. That the preamble of this Resolution is hereby incorporated herein by reference;
- 2. That the contract for the aforementioned project bearing Olivieri, Shousky & Kiss, P.A. project number 1000.11 be and the same is hereby awarded to Straga Brothers, Inc., in the amount of \$1,573,560.00;
- 3. That the Mayor and Clerk are hereby authorized and directed to execute the contract for same in accordance with the bid submitted and incorporated herein as stated above.
- 4. That Olivieri, Shousky & Kiss, P.A. is hereby directed and authorized to issue an appropriate Notice of Award and Notice to Proceed as called for within the contract.
- 5. That the Borough Clerk is authorized to return the bonds of the unsuccessful bidders.

Vote

6 Councilmembers AYE

RESOLUTION 2011-S-143 – Authorize Signature to Modification to NJDOT 2011 Project

Upon motion of Seconded by

Councilmember Barry D. Mastrangelo Councilmember Albert Carusi

Authorizing Borough Clerk to Sign Incidental Modification to Project Scope/Limits For the FY 2011 NJDOT Municipal Aid Allotment

WHEREAS, the Borough of Stone Harbor was allotted \$200,000 in Municipal Aid from the New Jersey Department of Transportation (NJDOT) for the reconstruction of First Avenue from 82nd Street to 88th Street; and

WHEREAS, the Borough of Stone Harbor wishes to modify the scope and/or limits of the proposed project to reconstruct First Avenue from 82nd to 98th Street; and

WHEREAS, the Borough Engineer's estimate for the modified project is \$663,920.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Suzanne C. Stanford, Borough Clerk, is authorized to sign the Incidental Modification to Project Scope/Limits attached hereto and made a part hereof.

Vote

6 Councilmembers AYE

<u>RESOLUTION 2011-S-144</u> – Authorize Mayor and Clerk to Sign 2012 NJDOT State Aid Application

Upon motion of Seconded by

Councilmember Thomas Cope Councilmember Barry D. Mastrangelo

Authorizing Application to NJDOT for FY 2012 State Aid To Reconstruct First Avenue

WHEREAS, the Borough of Stone Harbor desires to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for FY2012 for the reconstruction of First Avenue.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Stone Harbor, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to submit an electronic grant application identified as MA2012 – Borough of Stone Harbor – 00179 to the New Jersey Department of Transportation on behalf of the Borough of Stone Harbor.

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Stone Harbor and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Vote

6 Councilmembers AYE

RESOLUTION 2011-S-145 – Authorize Change Order No. 3 – Beach Outfall Project

Upon motion of Seconded by

Councilmember Albert Carusi Councilmember Joan Kramar

WHEREAS, the Borough of Stone Harbor is currently under contract with Paramount Enterprises, Inc. for the Beach Outfall Improvement Project; and

WHEREAS, it is the recommendation of the Borough's Engineer, Remington, Vernick & Walberg Engineers, to authorize Change Order No. 3 – for additional work requested by the Borough and final As-Built quantity adjustment; and

WHEREAS, Change Order No. 3 will result in a \$67,507.36 decrease to the amended contract amount of \$1,992,254.34 for a revised contract price of \$1,924,746.98; and

NOW, THEREFORE, BE IT RESOLVED, this 6th day of September, 2011 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, duly assembled in public session this 6th day of September, 2011, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 3 be and hereby is authorized;

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 3 in the amount of a decrease of \$67,507.36 to the amended contract amount of \$1,992,254.34 for a revised contract price of \$1,924,746.98.

RESOLUTION 2011-S-146 – Permission to Enter Sedge Island

Upon motion of Councilmember Albert Carusi Seconded by Councilmember Joan Kramar

RESOLUTION AUTHORIZING A TEMPORARY RIGHT OF ENTRY UPON SEDGE ISLAND FOR THE REMOVAL OF PHRAGMITES

WHEREAS, Les Wetty, on behalf of concerned neighbors in the area of Sedge Island, has asked for a Temporary Right of Entry to go upon Sedge Island for the removal of invasive phragmites reeds, and

WHEREAS, such a project has been undertaken by the Borough in the past, but is not within the current capital plan; and

WHEREAS, Mr. Wetty has, on behalf of himself and others, agreed to lead a private effort to remove the phragmites without cost to the Borough,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stone Harbor, duly assembled in public session the 6th day of September, 2011, as follows:

- 1. Les Wetty, on behalf of himself and all others associated with the project be, and by the attached from of Temporary Right of Entry, is granted access to Sedge Island for the purposed and upon the conditions contained in the Temporary Right of Entry document, including the obligation to defend, indemnify and hold harmless the Borough of Stone Harbor for any and all claims or actions of whatever nature arising out of the project;
- 2. That the Mayor and Clerk are hereby authorized and directed to execute the Temporary Right of Entry document on behalf of the Borough after it has been executed by Mr. Wetty.

Vote

6 Councilmembers AYE

<u>MOTION</u> – Authorize Borough Engineer to advertise a Notice to Bidders on September 10, 2011 with a Bid Opening Date of September 27, 2011 at 10:00 a.m. for the 114th Street Generator.

Upon motion of Councilmember Barry D. Mastrangelo Seconded by Councilmember Joanne Vaul

Vote 6 Councilmembers AYE

MOTION – Authorize Borough Engineer to prepare bid specifications for a Trash Packer.

Upon motion of Councilmember Barry D. Mastrangelo Seconded by Councilmember Joan Kramar

Vote 6 Councilmembers AYE

MOTION - Authorize Special Event Permit Application for Cape Express Soccer (2011-2012 Season) conditioned upon receipt of the required Certificate of Insurance and the \$1,500.00 use of field fee.

Upon motion of Councilmember Judith Davies-Dunhour Seconded by Councilmember Joanne Vaul

Vote 6 Councilmembers AYE

MOTION - Authorize Thomas Jefferson Emergency Medicine Beachside Residency Retreat for September 8, 2011.

Upon motion of Seconded by

Councilmember Judith Davies-Dunhour Councilmember Barry D. Mastrangelo

Councilmember Kramar stated that this application was not filed in a timely fashion and this group is staying and eating in Avalon, but wants to use our fields and our beach. Councilmember Kramar stated that the Borough has an Ordinance against fires on the beach. Councilmember Vaul inquired about the barbeque. Councilmember Davies-Dunhour stated that this group will be using charcoal grills and no propane.

Vote

4 Councilmembers AYE
2 Councilmembers NAY
(Councilmembers Kramar and Vaul)

<u>MOTION</u> – To appoint Mia Donnell to fill the unexpired term of Stanley Moore on the Zoning Board of Adjustment.

Upon motion of Seconded by

Councilmember Barry D. Mastrangelo Councilmember Judith Davies-Dunhour

Vote

6 Councilmembers AYE

<u>DISCUSSION</u> -- Councilmember Carusi thanked Ken Hawk and the entire OEM team for their hard work during Hurricane Irene and requested that Mr. Hawk give a final report to the public after the post-Hurricane meeting with the County.

Councilmember Davies-Dunhour reported that on Sunday, September 11, 2011, at 9:00 a.m. there is going to be a 5K Heroes Run to support the Travis Manion Foundation which is being hosted by the Stone Harbor Golf Club and the Stone Harbor Volunteer Fire Department. Councilmember Davies-Dunhour reported that there will also be a Remember 911 Ceremony at the Stone Harbor Fire House after the run. Councilmember Davies-Dunhour stated that Travis Manion was a young man who summered in Stone Harbor and who lost his life fighting in Afghanistan.

The following bills were presented to Council for payment:

Check	# Check Date	Amount Paid		
29389	08/31/11	BORSH	BOROUGH OF STONE HARBOR 5 STAR PLUS, INC. A.B.S. SIGN COMPANY ATLANTIC CITY ELECTRIC CO. ATLANTIC CITY ELECTRIC	267,591.06
29390	09/07/11	5STARPLU	5 STAR PLUS, INC.	4,319.00
29391	09/07/11	ABSSI	A.B.S. SIGN COMPANY	210.00
29392	09/07/11	ACELE	ATLANTIC CITY ELECTRIC CO.	10.87
29393	09/07/11	ACESTLIG	ATLANTIC CITY ELECTRIC	6,316.79
29395	09/07/11	ACUTH	ACU-THERM SUPPLY CO., INC. ALLEGRA MARKETING, PRINT, MAIL	521.88
29396	09/07/11	ALLEGRAM	ALLEGRA MARKETING, PRINT, MAIL	110.00
29397	09/07/11	ALLIN	ALL INDUSTRIAL SAFETY PRODUCTS	11.70
29398	09/07/11	ASPHA	ALL INDUSTRIAL SAFETY PRODUCTS ASPHALT PAVING SYSTEMS, INC. LUCAS BERKEY BILLOWS ELECTRIC SUPPLY CO.	47,805.64
29399	09/07/11	BERKEYLU	LUCAS BERKEY	50.00
29400	09/07/11	BILLO	BILLOWS ELECTRIC SUPPLY CO.	317.69
29401	09/07/11	BIRCHMET	JAMES BIRCHMEIER, ESQ.	700.00
29402	09/07/11	BOSACCOD	DAVID C. BOSACCO BRENDEN BRIDGEMAN	400.00 100.00 700.00
			BRENDEN BRIDGEMAN	100.00
29404	09/07/11	BURNERRO	ROBERT M. BURNER	700.00
29405			CAPE REGIONAL MEDICAL CENTER	500.00
29406	09/07/11	CARRO	CARROT TOP INDUSTRIES, INC.	268.34
29407	09/07/11	CASAP	CASA PAYROLL SERVICES	691.10
29408	09/07/11	CASHM	CASHMORE, DONALD	65.00
29409	09/07/11	CHATTENL	LINWOOD CHATTEN	400.00
29410	09/07/11	CHRIS	CHRISTMAN, H.B.	327.80
29411	09/07/11	CODYS	CARROT TOP INDUSTRIES, INC. CASA PAYROLL SERVICES CASHMORE, DONALD LINWOOD CHATTEN CHRISTMAN, H.B. CODY'S POWER EQUIPMENT CHRIS COLLETT	79.26
29412	09/07/11	COLLETT	CHRIS COLLETT	500.00
29413	09/07/11	COMCA	COMCAST	100.18

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| Work Session, September 6, 2011 | 29414 | 09/07/11 | COYNE | COYNE CHEMICAL | 1,385.50 | 29417 | 09/07/11 | CRESS (RESSE, LISA | 1.58.50 | 29417 | 09/07/11 | CRESS (RESSE, LISA | 1.58.50 | 29417 | 09/07/11 | DEFENDED D.C.P.P. (RM) PENSIONS/MENETITS | 309.98 | 29418 | 09/07/11 | DEFATAT | TATIANA DEA | 400.00 | 29419 | 09/07/11 | DEFATAT | TATIANA DEA | 400.00 | 29421 | 09/07/11 | DELVESCI JOANN DEL VESCIO | 47.92 | 29422 | 09/07/11 | DELVESCI JOANN DEL VESCIO | 47.92 | 29422 | 09/07/11 | DELVESCI JOANN DEL VESCIO | 47.92 | 29422 | 09/07/11 | DELVESCI JOANN DEL VESCIO | 47.92 | 29422 | 09/07/11 | DELVESCI DELL MARGETING L.P. | 395.00 | 29423 | 09/07/11 | DELVESCI DELL'S ALCONOMICA DEL VESCIO | 47.92 | 29423 | 09/07/11 | DELVESCI DELL'S ALCONOMICA DEL VESCIO | 47.92 | 29424 | 09/07/11 | ELISTORI LENS DEL CALLES DEL CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29426 | 09/07/11 | ELISTORI DELETRICO MARINE CONCRETO | 3.335.00 | 29421 | 09/07/11 | ELISTORI DEL CONCRETO | 29433 | 09/07/11 | ELISTORI DEL CON
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Upon motion of Seconded by

Councilmember Barry D. Mastrangelo Councilmember Joanne Vaul

That we pay the bills provided the vouchers are properly completed and sufficient funds exist.

Vote

6 Councilmembers AYE

At this time we are about to consider a Resolution to go into private session. We would appreciate it if you would all remain seated until the Resolution has been acted upon. At the conclusion of the private session we will come back into public session for the purpose of either taking action as a result of our discussion in private session or to simply adjourn. It is also possible that someone might bring up some other item of business in public session after we come back from private session.

RESOLUTION 2011-S-147 (Executive Session)

Upon motion of Seconded by

Councilmember Thomas Cope Councilmember Barry D. Mastrangelo

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4–12

WHEREAS, the Borough Council of the Borough of Stone Harbor is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A.* 10:4–6, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A.* 10:4–12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Stone Harbor to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4–12b and designated below:

- 1. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds
- 2. Personnel Matters Relating to the Employment, Appointment or Termination of current or prospective employees.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, assembled in public session on September 6, 2011, that an Executive Session closed to the public shall be held on September 6, 2011 at or about 4:30 P.M. in the Borough Hall of the Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey, for the discussion of matters relating to the specific items designated above.

Official action may be taken as a result of said executive session.

It is anticipated that, in accordance with law and in a timely manner, the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Vote

6 Councilmembers AYE

<u>MOTION – To Return to Open Session</u>

Upon motion of Seconded by

Councilmember Joanne Vaul Councilmember Thomas Cope

To return to Open Session.

Vote

6 Councilmembers AYE

Mayor Walters stated that no action will be taken as a result of the Closed Session this evening; however, re-iterated that the County has a Settlement Conference before a Superior Court Judge in Atlantic City on October 6, 2011 and the Borough is setting up a meeting with the County for October 7, 2011 and will have an update for the October 18, 2011 Meeting of Mayor and Council.

Mayor Walters reminded the public that the next Meeting of Mayor and Council will be held on **Saturday, September 17, 2011 at 8:30 a.m.** and will be a joint meeting with the ROA.

PUBLIC COMMENT

Josie Rich – 10410 Sunset Drive – inquired about the Closed Session issue on personnel and if it was about the new Administrator. Mayor Walters stated that no vote has been taken and that no appointment will be made until the Salary Ordinance is in place, but a Press Release will be going out shortly and will name Jill Gougher, former CFO from Galloway Township, as the Assistant Administrator. Mr. Donohue explained the procedure followed in coming to this decision, i.e., A&F Committee, Closed Session with potential candidates, Closed Session to discuss candidates, and then a Motion to authorize the Administrator to proceed as discussed in Closed Session – make an offer of employment to the candidate. Objections were expressed regarding the discussion of personnel in public. Mr. Donohue explained that ultimately the appointment is the Mayor's to make with approval from Council. Councilmember Kramar stated that she is not against the candidate, but not in favor of the process.

Bob Rich – 10410 Sunset Drive – asked for a clarification on when the Mayor votes and what if the Mayor's appointment is voted down by the Council. Mr. Donohue explained that if the Mayor's appointment is voted down, the Mayor gets to nominate another candidate, and if the Council takes no action for 30 days, then the Council can make a nomination. Ultimately, the decision is the Council's.

MOTION TO ADJOURN

Upon motion of Seconded by	Councilmember Barry D. Mastrangelo Councilmember Judith Davies-Dunhour
That the Regular Meeting	of Mayor and Council be adjourned at 5:50 p.m.
Vote	6 Councilmembers AYE
APPROVED	
	, Mayor
ΔΤΤΕ ΥΤ	Borough Clerk