

**MINUTES OF THE WORK SESSION OF
MAYOR AND COUNCIL OF THE BOROUGH
OF STONE HARBOR HELD IN THE
MUNICIPAL BUILDING, DECEMBER 7, 2010**

The meeting was called to order by Mayor Walters at 4:30 p.m.

ROLL CALL

Suzanne M. Walters, Mayor
Suzanne C. Stanford, Borough Clerk
Michael Donohue, Borough Solicitor
Kenneth J. Hawk, Borough Administrator
James Nicola, CFO

PRESENT

Councilmembers
Barry D. Mastrangelo, President
Judy Davies-Dunhour
Joan Kramar
Thomas Cope
Randall S. Bauer
Joanne Vaul

Mayor Walters announced that the meeting was now open. Adequate notice of the meeting was provided by posting a copy of the time and place on the Municipal Clerk's bulletin board and mailing a copy of same to the Press and the Cape May County Herald on January 6, 2010.

SALUTE TO THE FLAG

PRESENTATION – SALARY & BENEFITS STUDY BY EXPERIENCE HUMAN RESOURCES

Mr. Neil Bashor of Experience Human Resources presented the Salary and Benefits Study. A copy of this Study is on file in the Borough Clerk's Office and is also available on the Borough's website, www.stone-harbor.nj.us.

COMMUNICATIONS

None.

HEARING OF THE PUBLIC ON MEMORIALS, RESOLUTIONS, PETITIONS & COMPLAINTS

John Reddy – 216 105th Street – stated that if the Borough is going to consider merit based raises (which he supports) they need to quantify each employee's work and set out very specific job objectives.

Sandy Slabik – 8318 Sunset Drive and President of the ROA – expressed the ROA Board members' support for scheduling a ROA/Mayor and Council meeting in September of 2011 since the one this year was so successful.

NEW BUSINESS:

RESOLUTION 2010-S-171 – Appropriation Transfers

Upon Motion of
Seconded by

Councilmember Thomas Cope
Councilmember Barry D. Mastrangelo

**RESOLUTION AUTHORIZING THE TRANSFER OF
CERTAIN ITEMS IN THE 2010 BUDGET**

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor that the following transfers are hereby made in the 2010 Budget, the same to become effective immediately and the proper officer shall cause the same to be made as follows:

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TRANSFER TO:

Buildings & Grounds	Other Expenses	\$ 2,000
Unemployment	Insurance	1,000

TRANSFER FROM:

Beach Patrol	Salaries & Wages	\$ 3,000
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Vote

6 Councilmembers AYE

RESOLUTION 2010-S-172 – Authorize Shared Services Agreement with the County of Cape May for Records Recovery

Upon Motion of
Seconded by

Councilmember Barry D. Mastrangelo
Councilmember Joanne Vault

**SHARED SERVICES AGREEMENT
Records Recovery Center
Electronic Data Storage**

THIS AGREEMENT, made as of the 7th day of December , 2010 between Cape May County (hereinafter the “County”), with offices located at 4 Moore Road, Cape May Court House, NJ 08210 and the Borough of Stone Harbor (hereinafter the “municipality”), located at 9508 Second Avenue, Stone Harbor, N.J. 08247 regarding the Records Recovery Center, including its related products, services, equipment, etc. (hereinafter the “RRC”).

Preliminary Statement

WHEREAS, the Uniform Shared Services and Consolidation Act (NJSA 40A:65-1 et seq.) permits contracts by local and county units for joint service projects; and

WHEREAS, Cape May County has received funding from the Public Archives and Records Infrastructure Support (PARIS) Grant to establish a Records Recovery Center (RRC) for storage of vital records in electronic format; and

WHEREAS, the Records Recovery Center represents a significant and critical component of overall disaster preparedness in Cape May County, greatly enhancing the ability of this region to preserve and safeguard its important data stored in digital format; and

WHEREAS, the municipality recognizes the value of a secondary data backup at a separate and more protected location in Cape May County, as made possible by the Records Recovery Center, and the municipality desires to work with Cape May County in this effort; and

WHEREAS, the County qualifies to administer the aforementioned programs and related PARIS grant funding;

NOW, THEREFORE, in consideration of the mutual benefits stated herein, the parties agree as follows:

1. **Grant of Use:**

The County hereby grants the municipality use of the RRC, for the express purpose of establishing a secondary backup of its critical digital records, under the terms of this Agreement.

2. **Direct Costs:**

(a) **Initial Arrangement:**

All initial costs related to the construction, administration, support and maintenance of the RRC will be covered by the County through the allocated PARIS grant. This includes expenses related to the wireless data transmission technology necessary to facilitate data movement between the County and the municipality.

(b) **Future Arrangements:**

Uncertainties surrounding funding in subsequent fiscal years prevent guarantees on future direct costs. At some point, costs may be shared with municipalities to support continued operation of the RRC. Such a potentiality would be addressed and agreed upon under a separate, future document.

3. **Other Costs:**

The municipality is responsible for establishing and maintaining its own local information technology and centralized data storage hardware, from which the data will be backed up to the RRC. The County assumes no role, direct or indirect, in the funding, installation, support, etc. of this equipment.

Municipal expenses in the project's second year (commencing 12 months from the implementation of backup services to the municipality) include, but may not be limited to, a maintenance agreement for the microwave transmitter/receiver and related equipment located at the municipal offices and annual system support from South Jersey Technology Partnership.

4. **Service Limitations:**

(a) **Data Scheduling and Quantity:**

These services are provided for disaster recovery purposes and not archival storage of municipal data. A full data backup of vital data will be scheduled monthly, with nightly incremental backups occurring through the month. The monthly backup will be held for 35 days and then be over-written by the following months' data.

The quantity of data to be stored at the RRC by the municipality is currently unspecified and unlimited. However, the County may at some point establish rules regarding the quantity of data stored at the RRC.

(b) **Nature of Data:**

The RRC supports the backup of centralized server data from a single municipal CommVault "backup workstation" as opposed to individual local computers or other data storage units. The ultimate vital records determination shall be made at the discretion of the municipality based on suggestions provided by the New Jersey Division of Archives and Records Management.

5. **Maintenance and Support:**

The County will provide essential services as follows:

(a) **Hardware and Software:**

Using municipality-provided software, a backup of vital data will be placed on the “backup workstation” by the municipality on a daily basis. The County will acquire and configure the necessary software and hardware and is responsible for conducting and verifying the first complete backup. The municipality will be responsible for continued service and support of all hardware and software and local area networking components providing this service.

(b) Communication Link:

The County will acquire, service, and support the communication link between the RRC and the municipality.

(c) Level of Support:

Municipal data is stored electronically in digital storage equipment owned and maintained by the County at the RRC. The County is responsible for making this data available upon request to the municipality for purposes of restoration by the municipality on municipally owned-equipment. The County is not responsible for file/data recovery from the media stored at the RRC. The municipality assumes full responsibility for keeping municipal equipment and software current and capable of restoring electronic data backups stored at the RRC.

(d) Records Recovery Center Response Time:

A County technician will respond to all requests for support within 24 hours after receiving proper notification. The technician is available to receive the notification between 8:30am and 4:30pm, Monday through Friday, excluding holidays and other unanticipated office closings.

6. Disaster Response Procedure:

(a) Reporting:

The Center will provide a wireless phone number for the municipality to call in the event of a situation which requires the RRC to initiate disaster recovery procedures. This wireless device will accept messages, and these messages will be checked regularly.

(b) Recovery:

If the municipality-owned hardware necessary to accept the stored data is intact and fully operable, the data recovery procedure will begin within 24 hours of the municipality properly notifying the RRC. However, if the hardware is damaged or otherwise unsuitable for reliable use, records will be restored once the municipality has installed new hardware and loaded all software necessary to accept the data.

7. Exercises:

Municipalities will participate in regular disaster recovery exercises, as scheduled by the RRC.

8. Training and Documentation:

The RRC will provide all pertinent training and documentation to the municipality, and training will be scheduled as soon as possible, in accordance with the availability of those individuals to be trained.

9. **Data Ownership:**

The municipality will maintain sole and complete ownership of data, even while it resides on equipment owned by the County at the RRC and/or is located on RRC premises. The County is a custodian of the data, and its services are intended only to serve as a secondary backup.

10. **Third Party Data**

This agreement does not allow the municipality to transfer, facilitate or in any way arrange for the storage of third party data at the RRC, where a third party is understood as any entity outside the immediate municipal government and its official agencies.

11. **Limitation of Liability:**

The County and RRC make no warranties or guarantees, either express or implied. The County and RRC shall not be liable or responsible to the municipality for damages of any kind, including, but not limited to, those arising from unforeseen or unplanned circumstances which may arise during the lifetime of this agreement. Decisions and actions by the County and/or RRC shall in no way alter this limitation of liability.

12. **Change Procedure:**

The terms and conditions of this Agreement may not be amended, waived, or modified, except in a written document signed by the two parties to be charged therewith.

13. **Term and Expiration**

This agreement shall be in effect for seven years or until it is terminated by one or both of the parties involved. Termination will occur upon the written declaration of either party or upon any default or violation of the terms of this agreement by the municipality.

IN WITNESS WHEREOF, the parties below have executed this agreement.

Vote **6 Councilmembers AYE**

RESOLUTION 2010-S-173 – Confirming Bond Sale

Upon Motion of
Seconded by

Councilmember Joanne Vaul
Councilmember Barry D. Mastrangelo

RESOLUTION CONFIRMING THE DETAILS OF THE SALE OF GENERAL, WATER AND SEWER BONDS, SERIES 2010, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$2,127,500 OF THE BOROUGH OF STONE HARBOR, IN THE COUNTY OF CAPE MAY, NEW JERSEY TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST AND THE STATE OF NEW JERSEY PURSUANT TO THE 2011 NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST FINANCING PROGRAM.

WHEREAS, the Borough of Stone Harbor, in the County of Cape May (the “Local Unit”), New Jersey, has determined that there exists a need within the Local Unit to acquire, construct, renovate, install or refinance the Project (the “Project”), as defined in each of that certain Loan Agreement (the “Trust Loan Agreement”) to be entered into by and between the Local Unit and the New Jersey Environmental Infrastructure Trust (the “Trust”) and that certain Loan Agreement (the “Fund Loan Agreement” and, together with the Trust Loan Agreement, the “Loan Agreements”) to be entered into by and between the Local Unit and the State of New Jersey, acting by and through the New Jersey Department of Environmental Protection (the “State”), all pursuant to the 2011 New Jersey Environmental Infrastructure Trust Financing Program (the “Program”); and

WHEREAS, the Local Unit has determined to finance or refinance the acquisition, construction, renovation or installation of the Project with the proceeds of a loan to be made by each of the Trust (the “Trust Loan”) and the State (the “Fund Loan” and, together with the Trust Loan, the “Loans”) pursuant to the Trust Loan Agreement and the Fund Loan Agreement, respectively; and

WHEREAS, to evidence the Loans, each of the Trust and the State require the Local Unit to authorize, execute, attest and deliver the Local Unit’s General, Water and Sewer Bonds, Series 2010D, to the Trust (the “Trust Loan Bond”) and General, Water and Sewer Bonds, Series 2010C, to the State (the “Fund Loan Bond” and, together with the Trust Loan Bond, the “Local Unit Bonds”) in an aggregate amount not to exceed \$3,027,234 pursuant to the terms of the Local Bond Law of the State, constituting Chapter 2 of the Revised Statutes of the State (the “Local Bond Law”), other applicable law, the Loan Agreements and the Escrow Agreement (the “Escrow Agreement”), by and among the Trust, the State, the escrow agent named therein and the Local Unit; and

WHEREAS, N.J.S.A. §40A:2-27(a)(2) of the Local Bond Law allows for the sale of the Trust Loan Bond and the Fund Loan Bond to the Trust and the State, respectively, without any public offering, and N.J.S.A. §58:11B-9(a) allows for the sale of the Trust Loan Bond to the Trust, without any public offering, all under the terms and conditions set forth in a resolution of the Local Unit adopted July 20, 2010; and

WHEREAS, in accordance with the terms of the Escrow Agreement, the Trust has sold its bonds to fund the Trust Loan, thereby enabling the Local Unit to confirm the exact aggregate principal amount of and debt service schedule for each Local Unit Bond.

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STONE HARBOR, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Confirmation of Sale. The sale of the Trust Loan Bond to the Trust and the Fund Loan Bond to the State is hereby approved, ratified and confirmed. The Trust Loan Bond shall be released from escrow in accordance with the terms of the Escrow Agreement and thereby issued in accordance with the principal amount, interest rates and maturity schedule set forth on Schedule A attached hereto and made a part hereof. The Fund Loan Bond shall be released from escrow in accordance with the terms of the Escrow Agreement and thereby issued in accordance with the principal amount and maturity schedule set forth on Schedule B attached hereto and made a part hereof.

Capitalized Terms. All capitalized words and terms used but not defined in this resolution shall have the meanings ascribed to such words and terms, respectively, in the preambles to this resolution.

Effective Date. This resolution shall take effect immediately.

Vote **6 Councilmembers AYE**

RESOLUTION 2010-S-174 – Purchase Playground Equipment on State Contract

Upon Motion of Councilmember Judith Davies-Dunhour
Seconded by Councilmember Joan Kramar

WHEREAS, there is a need to purchase new Playground Equipment for the 97th Street Playground in the Borough of Stone Harbor, County of Cape May, State of New Jersey; and

WHEREAS, this Equipment can be purchased from General Recreation, Inc. P.O. Box 440, Newtown Square, Pa. 19073 through State Contract #A59057; and

WHEREAS, the maximum amount of the purchase is \$ 34,990.00.00 and funds are available for said purchase as evidenced by the Chief Financial Officer’s Certificate attached hereto; and

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WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, in the County of Cape May as follows:

1. The preamble of this Resolution is hereby incorporated by reference as if set forth here at length.
2. The Chief Financial Officer is hereby authorized and directed to prepare a Purchase Order for approval and forward same upon approval to the appropriate party in accordance with State Contract #A59057 for the purchase of the aforementioned Playground Equipment.
3. That all Borough officers and/or employees required to approve said Purchase Order are hereby directed to do so forthwith.

Vote **6 Councilmembers AYE**

RESOLUTION 2010-S-175 – Change Date of September 20, 2011 Regular Meeting of Mayor and Council

Upon Motion of
Seconded by

Councilmember Joan Kramar
Councilmember Joanne Vaul

CHANGE OF MEETING DATE SEPTEMBER 2011

WHEREAS, Borough Council of the Borough of Stone Harbor in the County of Cape May, New Jersey hold Council Meetings as directed by Resolution, on the first and third Tuesday at 4:30 p.m.; and

WHEREAS, there has been a request for the Regular Council Meeting scheduled for Tuesday, September 20, 2011 at 4:30 be changed to Saturday, September 17th, 2011 at 9:45 AM.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of Stone Harbor, duly assembled in public session this 7th day of December, 2010, that the request for a change in the time and date of the Regular Council meeting of September 20, 2011 to Saturday, September 17th 2011 at 9:45 AM be approved and that the Borough Clerk make the proper changes to the Resolution advertising meeting dates in the Organization Meeting of January 4, 2011.

Vote **6 Councilmembers AYE**

RESOLUTION 2010-S-176 – Change Order No. 2 – 2009 NJEIT Program

Upon Motion of
Seconded by

Councilmember Barry D. Mastrangelo
Councilmember Joanne Vaul

**AUTHORIZING CHANGE ORDER NUMBER 2 WITH ASPHALT PAVING SYSTEMS,
INC. IN CONNECTION WITH PROJECT 05-10-U-028,
THE 2009 NJEIT PROGRAM**

WHEREAS, the Borough Council of the Borough of Stone Harbor, in the County of Cape May, State of New Jersey has been presented with Change Order #2 in connection with the Borough's 2009 NJEIT road program; and

WHEREAS, the Borough Engineer has recommended that Change Order #2, attached hereto and made a part hereof by reference, be approved, calling for the installation of two (2) 8" Insertion Valves at the intersection of 94th Street and Second Avenue; and

WHEREAS, the original contract amount was \$2,225,000.00, which amount was

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adjusted by Change Order #1 by plus \$8,415 for a new contract total of \$2,233,415 and now will be adjusted by Change Order #2 by plus \$14,960.00 for a new contract total of \$2,248,375.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available for payment of this contract as evidenced by the CFO's certification attached hereto; and

WHEREAS, the approval of this Change Order #2 will not result in a contract amount in excess of 20% of the initial contract amount;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, in the County of Cape May and the State of New Jersey, duly assembled in public session this 7th day of December, 2010, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order #2 be and hereby is authorized;

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk be and hereby are authorized to execute the Change Order on behalf of the Borough.

Vote **6 Councilmembers AYE**

RESOLUTION 2010-S-177 – Refund Sport Camp Fees

Upon Motion of
Seconded by

Councilmember Judith Davies-Dunhour
Councilmember Thomas Cope

AUTHORIZING THE REFUND OF SPORTS CAMP FEES

WHEREAS, Carolyn Krichman of 10704 Second Avenue registered her children for sports camp; and

WHEREAS, Carolyn Krichman paid \$90.00 for three camps and her children did not want to play any of the sports and she spoke to Van concerning a refund; and

WHEREAS, Mrs. Krichman stated that she gave a letter asking for refund to someone in Borough Hall and the refund was never received; and

WHEREAS, the refund has been approved by the Recreation Director.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey as follows:

1. That the Borough of Stone Harbor hereby authorizes the refund of \$90.00 sport camp registrations to Carolyn Krichman of 10704 Second Avenue, Stone Harbor, N.J. 08257

Vote **6 Councilmembers AYE**

Mayor Walters announced that the Borough will be receiving a beach replenishment project from 80th to 123rd Streets (approximately 280,000 cubic yards). Mayor Walters stated that this project will cost approximately \$6.5 million and will be fully funded by the Army Corps of Engineers and the New Jersey Department of Environmental Protection. Mayor Walters stated that this replenishment will bring our beaches back to the way they were before the November storm. Mayor Walters stated that we are working with both organizations to see if the Borough could add to this project so that the beaches would be back to the way they were in 2001 and that this portion of the project hopefully could be funded by the Federal government, DEP and the Borough. Councilmember Kramar thanked both the Mayor and Ken Hawk for working so hard to get this project.

Councilmember Bauer asked that we remember 12/7, Pearl Harbor Day and thanked all of our servicemen.

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DISCUSSION:

The Council discussed the following proposed Capital Budget for 2011:

<u>GROUP</u>	<u>ITEM</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>TOTAL</u>
PW Vehicles	Recycling/Trash Packer	\$200,000		\$250,000		\$275,000	\$725,000
	Street Sweeper				\$190,000		\$190,000
							\$0
	Dump Truck	\$120,000			\$160,000		\$280,000
	Pickup Trucks	\$45,000		\$45,000			\$90,000
	Sidewalk Sweeper	\$30,000					\$30,000
							\$0
							\$0
Buildings	Public Works Building: Improvements to Bldg.	\$20,000	\$10,000	\$5,000	\$5,000		\$40,000
	Fire House Renovations	\$507,000					\$507,000
	Museum Improvements		\$200,000				\$200,000
							\$0
	Police-Building improvements	\$47,500	\$2,000,000				\$2,047,500
							\$0
	Business District Improvements	\$50,000					\$50,000
						\$0	
	Purchase/Constr.- Pocket Park		\$2,000,000				\$2,000,000
							\$0
							\$0
							\$0
	Page Total	\$1,019,500	\$4,210,000	\$300,000	\$355,000	\$275,000	\$6,159,500
<u>GROUP</u>	<u>ITEM</u>	<u>2011</u>	<u>2012</u>		<u>2014</u>	<u>2015</u>	<u>TOTAL</u>
Public Works:							\$0
	Trash/Recycle Containers	\$10,000	\$12,000	\$10,000	\$12,000		\$44,000
	Flags & Banners	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
	Radios	\$5,000	\$5,000	\$5,000	\$5,000		\$20,000
	Parking Meters/Kiosk	\$2,000	\$2,000		\$2,000		\$6,000
	Street Signs	\$13,000	\$6,000	\$6,000	\$10,000	\$10,000	\$45,000
	Landscaping Improvements		\$15,000	\$5,000	\$10,000	\$5,000	\$35,000
	Trash Truck Floors		\$20,000				\$20,000
	Skid Steer/Dingo Attachments	\$5,000					\$5,000
	Storm Drain Repairs	\$5,000	\$3,000		\$2,000		\$10,000
	Grounds Equipment		\$20,000		\$15,000	\$15,000	\$50,000
	HVAC Units-Police						\$0
							\$0
						\$0	
						\$0	
Parking Lots, Streets &							\$0
							\$0

Sidewalks	Various Streets and Lots:	\$0	\$0	\$1,500,000	\$1,600,000		\$3,100,000
							\$0
	Page Total	\$50,000	\$93,000	\$1,536,000	\$1,666,000	\$40,000	\$3,385,000

<u>GROUP</u>	<u>ITEM</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>TOTAL</u>
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Streets/Curbs	Curbs & Sidewalks		\$10,000	\$10,000	\$10,000	\$10,000	\$40,000
							\$0
Beach	Beach Improvements	\$65,000	\$65,000	\$50,000	\$50,000	\$40,000	\$270,000
							\$0
							\$0
Natural Res.							\$0
	Purchase of Site 103 Bird Sanctuary	\$50,000					\$50,000
	Improvements	\$15,000	\$15,000	\$15,000			\$45,000
	Outfall Pipe Removal	\$2,200,000	\$2,300,000				\$4,500,000
							\$0
Recreation	Tennis Court Upgrades						\$0
	Fencing Repairs	\$28,000					\$28,000
	Court Improvements	\$17,500	\$0	\$0	\$0	\$0	\$17,500
	Skate Park Improvements	\$7,500					\$7,500
	Bldg & Playground Improvements	\$1,200,000	\$0		\$0		\$1,200,000
	Beach-Radios	\$20,000					\$20,000
	Lifeboat	\$8,650					\$8,650
							\$0
Administration	Computer Upgrades	\$40,000	\$15,000	\$15,000	\$15,000	\$15,000	\$100,000
	CFO-Furniture & Workstation		\$10,000				\$10,000
							\$0
	Constr.-4-Wheel Drive Vehicle	\$23,000					\$23,000
							\$0
							\$0
	Page Total	\$3,674,650	\$2,415,000	\$90,000	\$75,000	\$65,000	\$6,319,650

<u>GROUP</u>	<u>ITEM</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>TOTAL</u>
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Public Safety	Fire-Radio Improvements	\$30,000					\$30,000
	Fire-Pumper Truck				\$450,000		\$450,000
	Fire-Rescue Boat Improvements	\$0					\$0
							\$0
							\$0
	Police-New 911 System	\$100,000					\$100,000
	Police-Computer Equipment	\$10,000	\$5,000	\$5,500	\$5,500	\$5,500	\$31,500
	Police-Radio Equipment	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$17,500
	Police-Firearms/Equipment	\$1,200	\$1,200	\$1,200			\$3,600
	Police-4 Wheel Drive Veh.	\$35,000		\$37,000		\$40,000	\$112,000
	Police-Equipment	\$4,400					\$4,400
							\$0
							\$0

Page Total	\$184,100	\$9,700	\$47,200	\$459,000	\$49,000	\$749,000
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Grand Total	\$4,928,250	\$6,727,700	\$1,973,200	\$2,555,000	\$429,000	\$16,613,150
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Councilmember Vault stated that a decision was made to remove the pocket park (\$2 million) from the 2011 Capital Budget and schedule it for 2012. Councilmember Vault stated that this decision was made after Councilmembers Kramar, Davies-Dunhour and Cope made a presentation to the Cape May County Open Space Review Committee. Councilmember Kramar provided a brief description of what she and Mr. Cope presented to the Open Space Review Committee and the feedback the Committee gave them. Essentially, the process takes approximately 18 to 24 months and a formal application would need to be submitted. Councilmember Kramar stated that she felt (personally) that this project had a 90% chance of being funded and that this would be the first time in 25 years that the Borough had ever approached this Committee for open space funding. Councilmember Vault stated that we will continue to research this project and develop a plan, as well as provide a line item of approximately \$2,500.00 to \$3,000.00 in the Operating and Expense Budget in 2011.

Councilmember Cope described the renovation project (\$507,000.00) for the Fire House. Councilmember Cope stated that this project is necessary because there is vertical cracking in the block and the block walls are separating from structural columns. The problems are caused by water intrusion and beam deterioration, the walls are not structural, but the steel is holding the building up. Mr. Hawk stated that this building is almost 40 years old.

Councilmember Kramar stated that she is not in favor of purchasing a 4 wheel vehicle for the Construction Office. Mr. Hawk explained that the vehicle the Construction Office (the old Beach Patrol Truck) was using has been taken out of service by the Public Works Department because there is so much rust to the frame that it is no longer safe to drive. Councilmember Vault stated that \$23,000.00 is what has been appropriated for this vehicle and that the vehicle must be a 4 wheel drive in order to meet the requirements of a capital budget item. Councilmember Kramar was advised that this vehicle would be available to other employees; however, Construction would have first priority. Councilmember Kramar stated that she would prefer purchasing a low-end SUV rather than a pick-up truck.

After some discussion, it was agreed by all on Council that a Capital Improvement Bond Ordinance would be introduced at the January meeting based upon the aforementioned discussion.

Councilmember Vault briefly discussed the 2011 Operating and Expense Budget. The overall goal is to try and attain a flat budget (no increase) from the 2010 Operating and Expense Budget. Issues which still need to be discussed and resolved are salary and wages and insurance.

Mayor Walters reminded the public that tonight is the tree lighting with the students from the school.

Mayor Walters stated that the Cape May County Chamber of Commerce will host a paper shredding event on Tuesday, December 14, 2010 from noon to 2:00 p.m.

The following bills were presented to Council for payment:

Check #	Check Date	Vendor	Amount Paid
27330	11/23/10	BASSBREN BRENDA BASS	200.00
27331	11/23/10	BORSH BOROUGH OF STONE HARBOR	215,359.82
27332	11/23/10	CMCSTRIN CAPE MAY COUNTY STRING BAND	300.00
27333	11/23/10	CONLI DORI CONLIN	250.00
27334	12/08/10	5STARPLU 5 STAR PLUS, INC.	690.00
27335	12/08/10	ACELE ATLANTIC CITY ELECTRIC CO.	1,186.17
27336	12/08/10	ACESEWER ATLANTIC CITY ELECTRIC	223.19
27337	12/08/10	ACESTLIG ATLANTIC CITY ELECTRIC	4,949.18

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27338	12/08/10	ACEWATER	ATLANTIC CITY ELECTRIC	2,561.38
27339	12/08/10	ACMEM	ALBERTSONS	46.58
27340	12/08/10	ALEXA	ALEXANDER & CO., NAT	1,841.01
27341	12/08/10	ALLST	ALL STATE LEGAL	485.25
27342	12/08/10	BAUER	BAUER, RANDALL	100.00
27343	12/08/10	BESTU	BEST UNIFORM	337.05
27344	12/08/10	BILLO	BILLOWS ELECTRIC SUPPLY CO.	355.44
27345	12/08/10	BORSH	BOROUGH OF STONE HARBOR	172,460.65
27346	12/08/10	BOSACCOD	DAVID C. BOSACCO	250.00
27347	12/08/10	BROWJ	BROWN JEWELERS, M.S.	87.00
27348	12/08/10	BURNERRO	ROBERT M. BURNER	500.00
27349	12/08/10	CANDE	CANDELORE, DEBORAH A.	93.00
27350	12/08/10	CASAP	CASA PAYROLL SERVICES	214.25
27351	12/08/10	CASHM	CASHMORE, DONALD	120.00
27352	12/08/10	CHATTENL	LINWOOD CHATTEN	400.00
27353	12/08/10	CHOFF	COURT HOUSE OFFICE SUPPLIES	128.87
27354	12/08/10	CHRIS	CHRISTMAN, H.B.	259.39
27355	12/08/10	CLEGG	CLEGG'S GARAGE	884.73
27356	12/08/10	COLLETT	CHRIS COLLETT	50.00
27357	12/08/10	COMCA	COMCAST	100.21
27358	12/08/10	CONLINJE	JEFFREY P. CONLIN	50.00
27359	12/08/10	CPORT	CAPE PORT MARINE SUPPLY	447.00
27360	12/08/10	DAVID	DAVIDSON, PAMELA G.	138.33
27361	12/08/10	DAVISBEN	BENJAMIN DAVIS	75.00
27362	12/08/10	DEATAT	TATIANA DEA	400.00
27363	12/08/10	DELLC	DELL MARKETING L.P.	2,439.60
27364	12/08/10	DENNISSA	DENNIS SALES & SERVICE, INC.	1,070.58
27365	12/08/10	DEROSEMA	MATTHEW DEROSE	250.00
27366	12/08/10	DIGIOVAL	LAUREN DIGIOVANNI	400.00
27367	12/08/10	DIGIOVAN	HEATHER M. DIGIOVANNI	50.00
27368	12/08/10	DILLY	DILLYN, IRA W.	500.00
27369	12/08/10	DONOFRIO	LEWIS T. DONOFRIO, JR.	150.00
27370	12/08/10	DRIFTWOO	DRIFTWOOD RV CENTER	54.67
27371	12/08/10	DUFFI	DUFFIELD ASSOCIATES, INC.	1,991.95
27372	12/08/10	EXPERIEN	EXPERIENCE HR, INC.	6,506.75
27373	12/08/10	FASTENAL	FASTENAL INDUSTRIAL/CONSTRUCTI	1,146.71
27374	12/08/10	FAZZJ	JOSEPH FAZZIO, INC.	340.00
27375	12/08/10	FINNEGAN	JACQUELINE FINNEGAN	400.00
27376	12/08/10	FORDMOTO	FORD CREDIT MUNICIPAL FINANCE	6,927.10
27377	12/08/10	FORTDEAR	FORT DEARBORN LIFE INSURANCE	226.50
27378	12/08/10	FOSTER	SCOTT FOSTER	120.00
27379	12/08/10	FUTUR	FUTURE MINING & RECYCLING, INC	380.43
27380	12/08/10	GALLAGHE	KEVIN GALLAGHER	75.00
27381	12/08/10	GASKI	GASKILL, JAMES	55.00
27382	12/08/10	GIULIANK	KARL GIULIAN	100.00
27383	12/08/10	GRACE	GRACE ENERGY	1,503.38
27384	12/08/10	GRIESBAC	JOSEPH H. GRIESBACH JR.	50.00
27385	12/08/10	GRUCC	GRUCCIO, PEPPER, P.A.	87.00
27386	12/08/10	HARRI	HARRIS COMPUTER SYSTEMS	172.79
27387	12/08/10	HARTZ	DAVID HARTZELL	416.00
27388	12/08/10	HAWKFIRE	KENNETH J. HAWK	250.00
27389	12/08/10	HAWKI	HAWKINS, DELAFIELD & WOOD	25,502.93
27390	12/08/10	HERAL	HERALD NEWSPAPERS	46.59
27391	12/08/10	HESSCORP	HESS CORPORATION	6,543.28
27392	12/08/10	HOMED	HOME DEPOT CREDIT SERVICES	270.36
27393	12/08/10	HORIZ	HORIZON BLUE CROSS/BLUE SHIELD	110,245.23
27394	12/08/10	INTER	INTERSTATE BATTERY	287.85
27395	12/08/10	IRONSIDE	DERICK E. IRONSIDE	52.87
27396	12/08/10	JACKSSHA	JACK'S SHACK	523.75
27397	12/08/10	JSECO	JSE COMPUTERS	28.80
27398	12/08/10	KAYPR	KAY PRINTING	1,088.00
27399	12/08/10	KELLE	KELLER & ASSO., J.J.	204.98
27400	12/08/10	KINDL	KINDLE FORD MERCURY LINCOLN	307.92
27401	12/08/10	LAMACHFI	JAMES LAMACH JR	400.00
27402	12/08/10	LANDS	LANDSMAN UNIFORMS INC.	1,800.00
27403	12/08/10	LAWME	LAWMEN SUPPLY CO. OF NJ, INC.	7,967.74
27404	12/08/10	LEWIS	LEWIS, LESLIE L.	59.99
27405	12/08/10	LINZJR	MICHAEL LINZ JR	400.00
27406	12/08/10	LOEFFLAD	JACOB LOEFFLAD	550.00
27407	12/08/10	LOEFFP	PAUL LOEFFLAD	150.00
27408	12/08/10	LOVEK	LOVE, KURT	483.45
27409	12/08/10	MAGELLAN	MAGELLAN HILL TECHNOLOGIES	307.72
27410	12/08/10	MARCP	MARC PUBLISHING CO.	155.45
27411	12/08/10	MARRIII	CHARLES MARRINER III	250.00
27412	12/08/10	MARTI	MARTINDALE'S TIRE & AUTO	434.35
27413	12/08/10	MCCAB	MC CABE JR., JAMES	89.00
27414	12/08/10	MCCL3	MCCLURE, ROBERT	27.32

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27415	12/08/10	MCCLURER ROBERT C. MCCLURE	250.00
27416	12/08/10	MCCLURJR ROBERT MCCLURE JR	50.00
27417	12/08/10	MCDEVITT SEAN B. MCDEVITT	400.00
27418	12/08/10	MCDEVNAN NANCY MCDEVITT	400.00
27419	12/08/10	MCGONAGL KATHERINE MC GONAGLE	80.00
27420	12/08/10	MCMAS MC MASTER CARR SUPPLY CO.	596.88
27421	12/08/10	MIXNERST STEPHEN E. MIXNER	250.00
27422	12/08/10	MODGRPOW MODERN GROUP POWER SYSTEMS	991.15
27423	12/08/10	MOTOR MOTOROLA	52.80
27424	12/08/10	MULRA MULRANEY, DANIEL	96.99
27425	12/08/10	MUNIC MUNICIPAL RECORD SERVICE	425.00
27426	12/08/10	NEMOSFAM NEMO'S FAMILY RESTAURANT	258.60
27427	12/08/10	NIELSONK KEITH NIELSON	150.00
27428	12/08/10	NJLOMUNI NJ ST LEAGUE MUNICIPALITIES	18.00
27429	12/08/10	OAKHALLI OAK HALL INDUSTRIES, L.P.	464.50
27430	12/08/10	OCECO OCEAN/COASTAL CONSULTANTS, INC	10,505.00
27431	12/08/10	ONECA ONE CALL CONCEPTS, INC.	33.17
27432	12/08/10	ORMRODST STEVEN M. ORMROD	250.00
27433	12/08/10	ORZECHE EDWARD ORZECHE	250.00
27434	12/08/10	PARAM PARAMOUNT CHEMICAL & PAPER CO.	454.10
27435	12/08/10	PASTORE MICHAEL PASTORE	450.00
27436	12/08/10	PEDRO PEDRONI FUEL COMPANY	8,804.26
27437	12/08/10	PRESS PRESS, THE	416.95
27438	12/08/10	RADIO RADIO SHACK	77.94
27439	12/08/10	REELF REEL FIRE PROTECTION INC.	1,723.30
27440	12/08/10	REEVE REEVES, CRAIG	72.01
27441	12/08/10	REMIN REMINGTON, VERNICK & WALBERG	88,170.15
27442	12/08/10	RENTA RENTAL COUNTRY	763.64
27443	12/08/10	RIGGI RIGGINS, INC.	2,186.24
27444	12/08/10	RUEFERIC ERIC RUEF	300.00
27445	12/08/10	RUNYO RUNYON, MICHAEL	750.00
27446	12/08/10	SAMPLEME SAMPLE MEDIA, INC.	870.25
27447	12/08/10	SAMPSONJ JAMES SAMPSON	400.00
27448	12/08/10	SAMPSONM MICHELLE SAMPSON	400.00
27449	12/08/10	SCHAFFER MELLISSA GANNON	400.00
27450	12/08/10	SCHEELER MICHAEL R. SCHEELER	650.00
27451	12/08/10	SCHWARTZ JONATHAN SCHWARTZ	475.00
27452	12/08/10	SEVENMIL SEVEN MILE PUBLISHING, LLC	1,210.00
27453	12/08/10	SHEE3 SHEERAN, GREGORY (PETTY CASH)	192.07
27454	12/08/10	SHMUSEUM STONE HARBOR MUSEUM	2,500.00
27455	12/08/10	SJAUT SOUTH JERSEY AUTO SUPPLY	88.56
27456	12/08/10	SJGAB SOUTH JERSEY GAS CO.	2,194.36
27457	12/08/10	SJGAW SOUTH JERSEY GAS CO.	642.15
27458	12/08/10	STAN3 STANFORD, SUZANNE (PETTY CASH)	25.05
27459	12/08/10	STANFORD ROGER W. STANFORD	250.00
27460	12/08/10	STAUFFER DOUG STAUFFER	400.00
27461	12/08/10	STRUE SEASHORE ACE HARDWARE	895.61
27462	12/08/10	TOSHI TOSHIBA BUSINESS SOLUTIONS	295.31
27463	12/08/10	TOZER TOZER, MICHELLE	152.39
27464	12/08/10	TRICOMMS TRICOMM SERVICES CORP.	225.00
27465	12/08/10	TTIEN TTI ENVIRONMENTAL, INC.	525.30
27466	12/08/10	VADENJOH JOHN G. VANDENBRAAK, JR.	50.00
27467	12/08/10	VALAS VAL ASSO. LABORATORY INC.	234.00
27468	12/08/10	VAULFRAN FRANK VAUL	150.00
27469	12/08/10	VITAL VITAL COMMUNICATIONS, INC.	500.00
27470	12/08/10	WALKE WALKER, ROBERT	335.99
27471	12/08/10	WAREHOUS WAREHOUSE BATTERY OUTLET, INC.	80.99
27472	12/08/10	WIERMANS SAMUEL A. WIERMAN	250.00
27473	12/08/10	WORKMIKE MICHAEL T. WORKMAN	400.00
27474	12/08/10	XTELC XTEL COMMUNICATIONS, INC.	366.93
27475	12/08/10	USTREASU UNITED STATES TREASURY	50.00

Checks: 145 724,234.18

Upon motion of
Seconded by

Councilmember Barry D. Mastrangelo
Councilmember Judith Davies-Dunhour

That we pay the bills provided the vouchers are properly completed and sufficient funds exist.

Vote 6 Councilmembers AYE

Work Session, December 7, 2010

RESOLUTION 2010-S-178 – Closed Session

Upon motion of
Seconded by

Councilmember Joanne Vault
Councilmember Thomas Cope

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC
IN ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT,
N.J.S.A. 10:4-12**

WHEREAS, the Borough Council of the Borough of Stone Harbor is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

WHEREAS, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Borough Council of the Borough of Stone Harbor to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. *Matters Relating to the Employment Relationship, the relevant employees having been properly notified in accordance with law.*

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, assembled in public session on December 7, 2010, that an Executive Session closed to the public shall be held on December 7, 2010 at or about 4:30 P.M. in the Borough Hall of the Borough of Stone Harbor, 9508 Second Avenue, Stone Harbor, New Jersey, for the discussion of matters relating to the specific items designated above.

Official action may be taken as a result of said executive session.

It is anticipated that, in accordance with law and in a timely manner, the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

Vote

6 Councilmembers AYE

MOTION TO RETURN TO OPEN SESSION

Upon motion of
Seconded by

Councilmember Tom Cope
Councilmember Joanne Vault

That Council return to Open Session.

Work Session, December 7, 2010

Vote

6 Councilmembers AYE

RESOLUTION 2010-S-179 – Borough Administrator Appointment for 2011

Upon motion of
Seconded by

Councilmember Barry D. Mastrangelo
Councilmember Joanne Vault

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:9-137 and N.J.S.A. 40A:9-137 to appoint a Borough Administrator; and

WHEREAS, Kenneth Hawk has served in that capacity for the last several years; and

WHEREAS, N.J.S.A. 40A:9-137 allows for the term of office of the Borough Administrator to be at the pleasure of the governing body; and

WHEREAS, the Mayor and Council wish to retain the services of Mr. Hawk for the period of January 1, 2011 through December 31, 2011, on a contractual basis in accordance with the contract attached hereto and made a part hereof by reference, and

WHEREAS, the Mayor has offered Mr. Hawk for appointment to the office of Borough Administrator seeking the advice and consent of the Council for the term aforementioned; and;

WHEREAS, the Council believes that it is in the interest of the citizens of the Borough of Stone Harbor to appoint Mr. Hawk as aforementioned;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, assembled in open session this 7th day of December, 2010, that the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;

BE IT FURTHER RESOLVED, that Kenneth Hawk is hereby appointed to the office of Borough Administrator effective immediately in accordance with the terms of the attached Contract for Employment of Borough Administrator which the Mayor is authorized and directed to forthwith execute on behalf of the Borough of Stone Harbor.

Vote

6 Councilmembers AYE

MOTION TO ADJOURN

Upon motion of
Seconded by

Councilmember Tom Cope
Councilmember Barry D. Mastrangelo

That the Work Session Meeting of Mayor and Council be adjourned at 6:30 p.m.

Vote

6 Councilmembers AYE

APPROVED _____, 2010

_____, Mayor

ATTEST: _____, Borough Clerk