

THIS AGENDA IS SUBJECT TO LAST MINUTE ADDITIONS OR DELECTIONS

ORGANIZATION MEETING

JANUARY 3, 2012

7:00 PM

1. Meeting called to order
2. Roll Call
3. Notice concerning Open Public Meetings Law
4. Prayer
5. Salute to the Flag
6. Reading of Election Results
7. Swearing in of Councilmembers
8. Nominations for President of Council
9. Motion concerning Roberts Rules of Order
10. Standing Committee for 2012 (1)
11. Non-Board Appointments (2)
12. Board Appointments (3)
13. Nomination for Council Representative on Planning Board
14. ORDINANCE
  - Ordinance (Salary Ordinance) Introduction (4)
  - Ordinance (Appoint Engineer) Introduction (5)
  - Ordinance (Removal of Pole-Recreation Building) Introduction (6)

15. RESOLUTIONS

- |           |   |
|-----------|---|
| 2012-A-1  | Temporary Budget (7)  |
| 2012-A-2  | Depositories (8)  |
| 2012-A-3  | Official Newspapers (9)   |
| 2012-A-4  | Certification of Receipt of Materials (10)                              |
| 2012-A-5  | Appoint an Auditor (11)   |
| 2012-A-6  | Appoint a Municipal Attorney (12)                                       |
| 2012-A-7  | Concerning Tax Appeals (13)   |
| 2012-A-8  | Meeting Dates 2012 (14)   |
| 2012-A-9  | Appoint Public Defender (15)  |
| 2012-A-10 | Interest on Delinquent Taxes (16)                                       |
| 2012-A-11 | Remit Water Charges (17)  |
| 2012-A-12 | Contracts below Bid Limit (18)  |
| 2012-A-13 | Small Contracts without Soliciting Quotes (19)                          |
| 2012-A-14 | Litter Abatement Partnership (20)                                       |
| 2012-A-15 | Appoint and Award Contract for Risk Management Consulting Services (21) |
| 2012-A-16 | Appoint Fund Commissioner to ACMJIF (22)                                |
| 2012-A-17 | Compliance Officer (23)   |
| 2012-A-18 | Labor Relations Counsel (24)  |
| 2012-A-19 | Stone Harbor Fire Company Stipend Policy (25)                           |
| 2012-S-20 | Appointing Network Engineer Rich Graver (26)                            |
| 2012-A-21 | Dates for Parking Meters 2012 (27)                                      |
| 2012-A-22 | Appoint Bond Counsel (28)   |
| 2012-S-23 | Appoint Tax Collector (29)  |
| 2012-S-24 | Change Order #1 Boat Ramp (30)  |
| 2012-S-25 | Award Professional Services Stockton College, Beach Profile Survey (31) |
| 2012-S-26 | Contract Public Information Officer (32)                                |
| 2012-S-27 | Disapproving settlement agreement Library until further review (33)     |

16. Communications
17. Comments from Councilmembers
18. Hearing of the Public
19. Motion to Pay the Bills
20. Motion to Adjourn

11

2011 Council Committees

Administration & Finance	Public Works	Public Safety	Natural Resources	Beach & Recreation	Utilities
Joanne Vaul	Barry Mastrangelo	Tom Cope	Al Carusi	Judy Davies-Dunhour	Joan Kramer
Barry Mastrangelo	Al Carusi	Judy Davies-Dunhour	Tom Cope	Jean Kramer	Al Carusi
Tom Cope	Joan Kramer	Barry Mastrangelo	Joanne Vaul	Joanne Vaul	Judy Davies-Dunhour

2012 Council Committees

Administration & Finance	Public Works	Public Safety	Natural Resources	Beach & Recreation	Utilities
Barry Mastrangelo	Joan Kramer	Al Carusi	Josee Rich	Judy Davies-Dunhour	Karen Lane
Al Carusi	Barry Mastrangelo	Barry Mastrangelo	Al Carusi	Joan Kramer	Judy Davies-Dunhour
Joan Kramer	Karen Lane	Judy Davies-Dunhour	Karen Lane	Josee Rich	Josee Rich

(2)

NON-BOARD APPOINTMENTS 2012

Borough Administrator	Jill A. Gougher
Borough Clerk	Suzanne C. Stanford
Deputy Borough Clerk	Lisa Stefankiewicz
Municipal Assessment Certification Officer	Suzanne C. Stanford
Director of Finance	James G. Nicola
Tax Search Officer	Deborah Candalore
Construction Official	Michael Koochembere
Director of Public Works	Gregory Shceran
Recycling Coordinator	Linda Horvat
Clean Comm Act Coordinator	Linda Horvat
Deputy OEM	Roger Stanford
Zoning Officer	Joanne Mascia
Municipal Court Administrator	Deborah Scott
Deputy Court Administrator	Laura Herman
Uniform Fire Code Official	Roger Stanford
Fire Inspector	Michael R. Scheeler
Fire Inspector	Roger Stanford
Registrar of Vital Statistics	Suzanne C. Stanford
Deputy Registrar	Lisa Stefankiewicz
Beach Patrol Captain	Stephen Bosacco
Beach Tag Supervisor	Susie Voll
Recreation Director (summer & winter)	Van Cathcart
Art & Craft Show Director	John Atwood
Tourism Director	

(5)

BOROUGH OF STONE HARBOR  
CAPE MAY COUNTY

ORDINANCE

AN ORDINANCE APPOINTING AN ENGINEER,  
FIXING HIS COMPENSATION AND TERM OF OFFICE

BE IT ORDAINED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, as follows:

WHEREAS, N.J.S.A. 40A:9-140 provides that the governing body of each municipality shall provide for the appointment of a Municipal Engineer and fix his salary by ordinance; and

WHEREAS, Marc DeBlasio and the firm of Remington, Vernick & Walberg Engineers have been nominated by the Mayor to be appointed Borough Engineer;

NOW, THEREFORE, BE IT ORDAINED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey, that MARC DEBLASIO and the firm of Remington, Vernick & Walberg Engineers be and are hereby appointed Borough Engineer for a three (3) year term expiring on January 3, 2015 .

1. All contract work shall be done on a fixed fee basis to be negotiated between the engineer and the Borough Council prior to the commencement of work and shall include preliminary cost estimates, plans, specifications, processing of change orders, preparation of estimates for payment of contractors, negotiations with contractors when required attendance at meetings related to the project, furnishing of line and grade for contractor, casual inspections of work during construction and making final inspection of the project.

2. The engineer shall be compensated as per the attached contract and Schedule of Billable Hourly Rates - 2012 on file with the Borough Clerk.

3. All expenses for environmental impact statements, permit fees, aerial photography, etc. shall be reimbursed at cost.

This ordinance shall take effect immediately upon final passage and publication in accordance with law.

APPROVED:

\_\_\_\_\_  
Suzanne M. Walters, Mayor

ATTEST:

\_\_\_\_\_  
Suzanne C. Stanford, Borough Clerk

(7)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A RESOLUTION PROVIDING TEMPORARY APPROPRIATIONS FOR THE YEAR 2012  
\*\*\*\*\*

WHEREAS, N.J.S. 40A:4-19 of the Local Budget Act provides that where any contracts, commitments of payments are to be made prior to the adoption of the 2011 budget temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, the date of this Resolution is within the first 31 days of January, 2012 and

WHEREAS, 26.25% of the total appropriations in the year 2011 budget, exclusive of any appropriation made for the relief of the poor and interest and redemption charges in the 2011 budget is the sum of \$2,700,001.30 for current expenses; and \$567,006.30 for the dedicated section of the Water and Sewer Budget which is more than the amount required, now

BE IT RESOLVED that the following appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records:

1. GENERAL GOVERNMENT

General Administration	
Salaries & Wages	23,000
Other Expense	10,000
Mayor and Council	
Salaries & Wages	15,000
Other Expenses	4,000
Municipal Clerk	
Salaries & Wages	45,500
Other Expenses	6,000
Financial Administration	
Salaries & Wages	35,000
Other Expenses	12,000
Assessment of Taxes	
Salaries & Wages	13,500
Other Expense	4,500
Collection of Taxes	
Salaries & Wages	15,000
Other Expense	3,500
Legal Services & Costs	
Other Expense	35,000

# BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY  
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## RESOLUTION

Engineering Services	
Other Expenses	7,000
Construction Code Official	
Salaries & Wages	45,000
Other Expenses	3,000
Zoning Board Costs	
Salaries & Wages	8,500
Other Expenses	2,500
Planning Board	
Salaries & Wages	2,000
Other Expenses	7,000
Insurance	
Group Insurance	400,000
Other Insurance	100,000
2. PUBLIC SAFETY	
Fire	
Other Expense	52,000
Police	
Salaries & Wages	400,000
Other Expense	25,000
Prosecutor	
Salaries & Wages	5,000
Uniform Fire Code Official	
Salaries & Wages	22,300
Other Expenses	3,100
Office of Emergency Management	
Salaries & Wages	4,000
Other Expenses	1,600
Municipal Court	
Salaries & Wages	30,000
Other Expenses	4,000
Natural Resources	
Other Expenses	12,000

# BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY  
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## RESOLUTION

### 3. PUBLIC WORKS

Public Works	
Salaries & Wages	200,000
Other Expenses	35,000
Solid Waste Collection	
Salaries & Wages	145,000
Other Expenses	50,000
Public Buildings and Grounds	
Other Expenses	40,000

### 4. HEALTH AND WELFARE

Board of Health	
Salaries & Wages	100
Other Expense	700
Dog Regulation by Contract	5,000
Safety Compliance	7,000

### 5. RECREATION AND EDUCATION

Beach	
Salaries & Wages	5,000
Other Expense	15,000
Parks & Playgrounds	
Salaries & Wages	10,000
Other Expense	25,000
Arts & Craft Show	
Salaries & Wages	5,000
Other Expenses	10,000
Special Events	
Salaries & Wages	10,000
Tourism	
Salaries & Wages	10,000
Other Expenses	22,000

### 6. UNCLASSIFIED

Longevity Pay for Employees	10,000
utilities	
Electricity	40,000
Street Lighting	30,000
Telephone	20,000
Gasoline	50,000
Statutory Expenditures	
Social Security	100,000
Unemployment Compensation Insurance	10,000

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY  
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RESOLUTION

8. OPERATIONS EXCLUDED FROM CAP

9. MUNICIPAL DEBT SERVICE

Interest on Bonds	240,000
Capital Improvement Fund	75,000
GRAND TOTAL GENERAL GOVERNMENT	2,525,800

SEWER AND WATER UTILITY

1. OPERATIONS		
Salaries & Wages	111,000	
Other Expenses	120,000	
Cape May County MUA	300,000	
2. DEBT SERVICE		
Interest on Bonds	65,000	
3. STATUTORY EXPENDITURES		
FICA	7,000	
Unemployment Insurance	1,000	
GRAND TOTAL SEWER AND WATER	\$604,000	

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the .....day of ....., 2012

.....  
Borough Clerk  
The above resolution approved this ..... day of....., 2012

.....  
Mayor



(8)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the official depositories of the Borough of Stone Harbor funds for the year 2012, are Sturdy Savings Bank, New Jersey Cash Management Fund, PNC Bank, Cape Savings Bank, Bank of America, TD Bank, Sovereign Bank, First Bank of Sea Isle City and MBIA Municipal Investors Service Corporation.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ..... 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(9)

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the Cape May County Herald and the Press of Atlantic City are designated as official publications for local advertising for the Borough of Stone Harbor during the year 2012.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor

(10)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the Director of Finance/CFO be and he is hereby appointed to be the person required to make or cause to be made by the persons having knowledge thereof, the certification of the receipt of materials, supplies and equipment of the services rendered on all vouchers for payment of Municipal Funds as required by 40A:5-16.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the .....day of ..... , 2012

.....  
Borough Clerk

The above resolution approved this ..... day of..... , 2012

.....  
Mayor

(11)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH AUDITOR UNDER THE  
"NONFAIR AND OPEN" PROCESS

BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor, in the  
County of Cape May, New Jersey as follows:

WHEREAS, it is required that each Municipality have a Borough Auditor to handle  
accounting matters, and accounting services are professional services; and,

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 et seq to  
enter into contracts for "Professional Services" without competitive bidding where the need  
arises and as long as the award of such contract is made public by a Resolution of the Governing  
Body and the contractor submits certain disclosures in accordance with the "fair and open"  
process' and;

WHEREAS, limiting the influence of campaign contributions on municipal appointments  
is an important policy of the Borough and the "nonfair and open" process prevents any  
professional from contributing more than \$300 to any local political party or campaign; and

WHEREAS, the required play-to-play disclosures are on file with the Borough Clerk as  
required by law;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of  
Stone Harbor, in the County of Cape May and State of New Jersey as follows:

1. That Glen J. Ortman, a Registered Municipal Accountant, of Ford, Scott,  
Seidenberg & Kennedy CPA's is hereby appointed auditor for the Borough of  
Stone Harbor for the year ending December 31, 2012.
2. That the Mayor is authorized and directed for forthwith execute on behalf of the  
Borough of Stone Harbor a contract for Professional Services, such contract being  
under and subject to the provisions of the affirmative action and  
antidiscrimination laws and regulations of the State of New Jersey and that the  
Auditor be paid for his services at a fair and reasonable amount, said amount not  
to exceed \$40,000 as evidenced by a Certification from the Chief Financial  
Officer attached hereto.
3. That a copy of this resolution shall be published in the Cape May County Herald  
as required by law within 10 days of its adoption.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the ..... day of ....., 2012

.....  
The above resolution approved this ..... day of ....., 2012  
Borough Clerk

.....  
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(13)

RESOLUTION

WHEREAS, by a directive from the County Board of Taxation pursuant to N.J.A.C. 18:12A-1(c), all tax appeals submitted to the Cape May County Board of Taxation by the Tax Collector, Tax Assessor, or Solicitor on behalf of the Borough of Stone Harbor must be authorized by Resolution of Borough Council for the Tax Year 2012; and,

NOW, THEREFORE, BE IT RESOLVED by Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey as follows:

- 1. Borough Council hereby authorizes the Tax Assessor to file Tax Appeals on behalf of the Borough whenever he feels it is in the best interest of the Borough to do so. The Tax Assessor shall have the right to terminate and/or settle, by Stipulation or otherwise, any such Tax Appeals that he shall institute.
- 2. The Borough Solicitor is hereby authorized to institute any Tax Appeals on behalf of the Borough requested by the Tax Assessor and, with the Tax Assessor's concurrence, to terminate and/or settle by Stipulation or otherwise, any such Tax Appeals that he shall institute.
- 3. The Borough Solicitor shall have the right to institute Tax Appeals on behalf of the Borough at the request of the Mayor and Borough Council and shall have the authority to terminate or settle any such appeal with the consent of Mayor and Borough Council by Stipulation or otherwise.
- 4. The Borough Solicitor and the Tax Assessor shall have the joint right and obligation to defend Tax Appeals brought on behalf of taxpayers, and they shall jointly have the authority to settle, by Stipulation or otherwise, any such Tax Appeals.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to forward a certified copy of this Resolution to the Cape May County Board of Taxation and to furnish copies of same to the Borough Tax Assessor, Tax Collector and Solicitor.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the .....day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(14)

RESOLUTION

A RESOLUTION ESTABLISHING MEETING DAYS  
IN THE BOROUGH OF STONE HARBOR  
FOR THE MAYOR AND MEMBERS OF COUNCIL

\*\*\*\*\*

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, New Jersey, that the following dates and times have been established as meeting dates for the governing body during the year 2012. Legal action may be taken at these published meetings.

January	3 rd (7:00 pm) 17th (4:30 pm)	July	3rd (4:30 pm) 17th (4:30 pm)
February	7th (4:30 pm) 21st (4:30 pm)	August	7th (4:30 pm) 21st (4:30 pm)
March	6th (4:30 pm) 20th (4:30 pm)	September	4th (4:30 pm) 18th (4:30 pm)
April	3rd (4:30 pm) 17th (4:30 pm)	October	2nd (4:30 pm) 16th (4:30 pm)
May	1st (4:30 pm) 15th (4:30 pm)	November	6th (4:30 pm) 20th (4:30 pm)
June	5th (4:30 pm) 19th (4:30 pm)	December	4th (4:30 pm) 18th (4:30 pm)

January 2, 2013 WED (7:00 pm)

BE IT FURTHER RESOLVED that a complete list of these dates and times to be published in the newspaper and posted according to law.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(15)

RESOLUTION

WHEREAS, the Borough is required to provide a Public Defender for the Stone Harbor Municipal Court; and,

WHEREAS, the Public Safety Committee has recommended the hiring of Michael A. Sorensen, Esq. who has agreed to handle the post; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. permits the execution of a contract with a professional for professional services without the necessity of competitive bids but requires that such contracts be available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that a contract be and it is hereby awarded to Michael A. Sorensen, Esq. as the Public Defender for the Stone Harbor Municipal Court at a fee of \$3,500.00, total, for the year 2012, regardless of the number of cases assigned by the Court.

BE IT FURTHER RESOLVED that notice of the letting of this contract be published in the Cape May County Herald within 10 days of the date hereof.

BE IT FURTHER RESOLVED that this resolution shall only become effective when a copy of the Certification of Availability of Funds, prepared by the CFO of this Borough, is attached hereto.

BE IT FURTHER RESOLVED that two copies of this resolution shall be forwarded to Michael A. Sorensen, Esq. to be signed where his name appears at the bottom of said copies, which signature shall constitute a contract between the parties when a copy of same has been signed and delivered to the Borough Clerk.

BOROUGH OF STONE HARBOR

\_\_\_\_\_  
Michael A. Sorensen, Esq.

\_\_\_\_\_  
Suzanne M. Walters, Mayor

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the .....day of ..... 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(16)

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, that the interest penalty for delinquent taxes shall be 8% per annum of the first \$1,500.00 of the delinquency, and 18% per annum on any amount in excess of \$1,500.00 on each parcel of land by block and lot, and

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within ten (10) calendar days after the date on which same is payable, said ten (10) calendar days to be straight calendar days and if the tenth day falls on a Saturday, Sunday or legal holiday, then the grace period shall extend to the next business day, and

BE IT FURTHER RESOLVED pursuant to N.J.S.A. 54:4-67 that an additional penalty of 6% shall be charged against any property with a delinquency related to taxes and/or any other municipal charges in excess of \$10,000.00 which remains in arrears beyond December 31 of each prior year.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the ..... day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor



BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(171)

A RESOLUTION EXEMPTING CERTAIN UTILITY CHARGES  
IN THE BOROUGH OF STONE HARBOR, NEW JERSEY

\*\*\*\*\*

BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, that the following utility charges be exempted for the billing period up to and including December 1, 2012, and

BE IT FURTHER RESOLVED that the Utilities Collector make the proper adjustments in her records:

<u>Account</u>		
<u>Number</u>	<u>Owner</u>	<u>Amount</u>
6625	Evangelical Lutheran Church \$	1,083.00
7040	Evangelical Lutheran Church	647.00
7030	Evangelical Lutheran Church (vacant land)	452.00
7370	Stone Harbor Board of Education	647.00
7380	Stone Harbor Board of Education	1,571.00
7390	Stone Harbor Board of Education	1,083.00
8020	St. Mary's Episcopal Church	647.00
8860	Women's Civic Club	647.00
11981	St. Brendon the Navigator Parish	911.00
11990	St. Brendon the Navigator	647.00
19945	Immaculate Heart of Mary, Villa Maria - Rectory	1,571.00
21150	Stephen C. Ludiam Post 331 (American Legion)	771.00
TOTAL \$		10,677.00

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the .....day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(18)

RESOLUTION

AUTHORIZING CONTRACTS BELOW THE BID LIMIT WITHOUT  
PUBLIC ADVERTISING

WHEREAS, N.J.S.A. 40A:11-3 provides that all contracts for the performance of work or for hiring materials or supplies, the cost of which is less than the bid limit described therein, which as of this date is \$36,000 need not be publicly bid; and

WHEREAS, from time to time the Borough will desire to enter into contracts less than \$36,000; and

WHEREAS, N.J.S.A. 40A:11-3 further requires that these contracts be approved by resolution, either individually or by general authorization.

NOW, THEREFORE, BE IT RESOLVED on January 3, 2012 by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the appropriate Borough officials are hereby authorized and empowered to enter into contracts for the performance of work or the furnishing or hiring of materials or supplies, in amounts less than \$36,000 as of this date, without the necessity of public bidding, in accordance with the Borough's regulations and guidelines.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2012

.....  
Borough Clerk  
The above resolution approved this ..... day of....., 2012

.....  
Mayor

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

(19)

**RESOLUTION**

**AUTHORIZING SMALL CONTRACTS WITHOUT  
SOLICITING COMPETITIVE QUOTATIONS**

**WHEREAS**, N.J.S.A. 40A:11-6.1 c. provides that when authorized by resolution of the governing body, all contracts that are in the aggregate less than 15% of the bid threshold, may be awarded by the contracting agent without soliciting competitive quotations; and

**WHEREAS**, the bid threshold as of this date is \$36,000, so that 15% thereof is \$5,400; and

**WHEREAS**, it is deemed to be in the best interest of the Borough of Stone Harbor that small contracts like this be awarded without competitive quotations.

**NOW, THEREFORE, BE IT RESOLVED** on January 3, 2012 by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey that such contracts in the aggregate in the amount of \$5,400 or less may be awarded as of this date by the contracting agent without obtaining competitive quotations.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of ....., 2012

.....  
Mayor

# BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

(20)

## RESOLUTION

### AUTHORIZING PARTICIPATION IN CAPE MAY COUNTY LITTER ABATEMENT PARTNERSHIP PROGRAM FOR 2012

WHEREAS, the Cape May County Municipal Utilities Authority has adopted a Litter Abatement Partnership Program for 2012; and

WHEREAS, the Borough of Stone Harbor desires to participate in said program.

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that the Borough of Stone Harbor is hereby authorized to participate in the Cape May County Litter Abatement Partnership Program for 2012 as established by the Cape May County Municipal Utilities Authority.

BE IT FURTHER RESOLVED that the Borough of Stone Harbor will initiate the following steps:

I. Providing a minimum of four (4) days of residential bulky waste collection services at no cost to individual customers (including or restoring bulky waste collection as part of the weekly municipal solid waste collection routes and schedules, at no cost to individual customers, would also satisfy this requirement).

The schedule for these collection services must be established and provided to the Authority prior to being eligible for any benefits under this program. The dates for 2012 have been set for Monday, March 12<sup>th</sup>, Monday, May 7<sup>th</sup>, Monday, September 24<sup>th</sup>, and Monday, October 29<sup>th</sup>.

II. Enforcement of an anti-littering and anti-dumping ordinance which establishes penalties for littering and illegal dumping at a minimum \$500.00 fine plus the cost of clean-up, and provides financial rewards for reporting such activities. The Borough of Stone Harbor adopted such an ordinance a few years ago and it is found in the Revised General Ordinances of the Borough of Stone Harbor, 2005, as Sections 357 through 357.10.

III. As a supplement to these basic litter abatement services, the following measures have been approved:

A. Provide satellite container and/or drop-off areas for household bulky wastes.

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

- B. Conduct special community-wide clean-up projects and/or special clean-up projects of selected local areas where illegal refuse dumping has occurred. (The CMCMUA must be advised, in advance, of the dates and locations of any special clean-up projects in order for any refuse collected from these special clean-up projects to be eligible as one of the municipality's four (4) no-cost disposal days at the Authority's solid waste disposal facilities.)
- C. Develop and carry out, within six (6) months of program adoption, a community-wide litter abatement education and information program. Such a program should disseminate anti-littering information to the entire community at least once every six (6) months. Assistance in preparing such programs will be provided by the Authority upon request.

BE IT FURTHER RESOLVED that the Borough of Stone Harbor, by the adoption of this Resolution, becomes eligible to participate in the Litter Abatement Partnership for 2012 during the period of January 1, 2012 to December 31, 2012.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the .....day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayer

**BOROUGH OF STONE HARBOR**

CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**

(2)

**WHEREAS**, the Governing Body of the Borough of Stone Harbor has resolved to join the Atlantic County Municipal Joint Insurance Fund, a self insurance pooling fund, following a detailed analysis; and

**WHEREAS**, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws; and

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Stone Harbor does hereby appoint J. BYRNE AGENCY, INC. as its Risk Management Consultant in accordance with 40A:11-5; and

**BE IT FURTHER RESOLVED** that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1),(a),(i).

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2012

The above resolution approved this ..... day of....., 2012

.....  
Borough Clerk

.....  
Mayor

# Agreement

## **Risk Management Consultant Atlantic County Municipal Joint Insurance Fund**

This agreement, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 201\_, between the Borough of Stone Harbor (hereinafter referred to as the municipality) and the J. Byrne Agency, Inc. (Corporation) of the State of New Jersey, having its principal office at 5200 New Jersey Avenue, Wildwood, NJ (hereinafter referred to as the Consultant)

**WHEREAS**, the Consultant has offered to the Municipality professional risk management consulting services as required in the Bylaws of the Atlantic County Municipal Joint Insurance Fund, and

**WHEREAS**, the municipality desires these professional services pursuant to the resolution adopted by the Mayor and Council of the Municipality at a meeting held on \_\_\_\_\_;

**NOW THEREFORE**, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

- 1) The consultant, for and in consideration of the amount stated hereinafter agrees to provide services to the Municipality as follows:
  - A) The Consultant shall assist the Municipality in identifying its insurable exposures and to recommend professional methods to reduce, assume or transfer the risk of loss.
  - B) Assist the Municipality in understanding and selecting the various coverage's available from the Atlantic County Municipal Joint Insurance Fund.
  - C) Review with the Municipality any additional coverage's that the Consultant feels should be carried but are not available from the Fund and subject to the Municipality's authorization place such coverage's outside the Fund.

- D) Assist the Municipality in the preparation of applications, statements of values and similar documents requested by the Fund, it being understood that this agreement does not include any appraisal work by the consultant.
  - E) Review the Municipality's assessment as prepared by the Fund and assist the Municipality in the preparation of its annual insurance budget.
  - F) Review the loss engineering reports and generally assist the safety committee in its loss containment objectives.
  - G) Assist where needed in the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally done by a public adjuster.
  - H) Any other services required by the Fund's ByLaws.
- 2) The term of this agreement shall be for one (1) year from the first day of January, 2011, or from the effective date of coverage.
  - 3) The Municipality authorizes the Fund to pay its Consultant as compensation for services rendered an amount equal to four percent (4%) of the Municipality's annual assessment as promulgated by the Fund. Said fee shall be paid within 30 days of the payment of the member's assessment. The consultant shall receive no other compensation or commission for the placement or servicing of any municipal coverage with the Fund.
  - 4) For any coverage's, authorized by the Municipality, to be placed outside of the Fund, the Consultant shall receive as his full compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the Fund's assessment in computing the fee outlined in Item 3 above.

BOROUGH OF STONE HARBOR

ATTEST: \_\_\_\_\_ By: \_\_\_\_\_

J. BYRNE AGENCY

A TEST: \_\_\_\_\_ By: \_\_\_\_\_  
Thomas P. Byrne, AAI  
President

DATED: \_\_\_\_\_



(22)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND  
RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Borough Council of the Borough of Stone Harbor has resolved to join the Atlantic County Municipal Joint Insurance Fund; and

WHEREAS, the Bylaws of the Atlantic County Municipal Joint Insurance Fund require that each municipality appoint a Fund Commissioner; and

WHEREAS, the Borough Council recommends the appointment of James G. Nicola as Fund Commissioner and Lisa Stefankiewicz as Alternate Fund Commissioner for the year 2012.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stone Harbor that it does hereby appoint James G. Nicola as Fund Commissioner and Lisa Stefankiewicz as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the .....day of ....., 2012

.....  
The above resolution approved this ..... day of....., 2012  
Borough Clerk

.....  
Mayor

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

(23)

A RESOLUTION APPOINTING THE  
PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the State of New Jersey requires each governmental unit to designate a "Public Agency Compliance Officer" to ensure compliance with the Affirmative Action mandates of State Law relative to public contracts, said position being a contact point for the State on these issues and not a new, compensated employment position with the Borough; and

WHEREAS, the Mayor has offered for appointment to said position for 2012, James Nicola, the Chief Financial Officer of the Borough; and

WHEREAS, Council consents to the appointment of Mr. Nicola to said position;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey that the Appointment of James Nicola to the position of "Public Agency Compliance Officer" offered by Mayor Walters, is hereby CONFIRMED.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the .....day of ....., 2012

The above resolution approved this ..... day of....., 2012

.....  
Borough Clerk

.....  
Mayor

(25)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION ACCEPTING THE  
STONE HARBOR FIRE COMPANY STIPEND POLICY

WHEREAS, in accordance with Ordinance 1246, (§290), as adopted by Borough Council on December 6, 2005, the Stone Harbor Volunteer Fire Company #1 has submitted an updated stipend policy for review and acceptance by Borough Council; and

WHEREAS, the Fire Chief has presented the attached policy in the form of a Standing Order to Borough Council for approval, along with the appropriate form of waiver;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, duly assembled in public session this 3<sup>rd</sup> day of January, 2012 as follows;

- 1. That the preamble of this Resolution is hereby incorporated herein by reference;
- 2. That the attached forms of Standing Order and Waiver are hereby accepted for 2012 in accordance with Ordinance 1246 (§290).

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ..... , 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor

**WAIVER IN CONNECTION WITH PARTICIPATION IN  
THE STONE HARBOR VOLUNTEER FIRE COMPANY STIPEND PROGRAM**

I, the undersigned, in connection with my participation in the stipend program of Stone Harbor Volunteer Fire Company #1 ("Fire Company"), do hereby agree that by accepting any such stipend I acknowledge, agree and understand that I am a volunteer and I AM NOT AN EMPLOYEE of the Borough of Stone Harbor ("Borough") or the Fire Company. I understand that the stipend is intended as a reimbursement for certain actual costs or opportunity costs associated with being a volunteer of the Fire Company. I understand that I will receive a form 1099 for income tax purposes and that I am solely responsible for any and all taxes that may be required to be paid in connection with my receipt of stipend payments.

In accordance with the above, I further agree and understand that, in connection with my volunteer service, I am not entitled to pension benefits; health benefits; retirement payments or participation; workers compensation or disability benefits other than those provided by law for Fire Company volunteers; or any other item or emoluments associated with being an employee of either the Borough or the Fire Company. I understand and acknowledge that I am responsible for payment of expenses associated with my volunteer service and neither the Borough nor the Fire Company will advance me any sums to cover such expenses.

Neither the Borough nor the Fire Company has made to me any promise of compensation for my volunteer service and I have no expectation of compensation nor have I received any compensation for my volunteer service. I understand that a stipend is not compensation, is nominal in nature and is reimbursement for expenses and opportunity costs associated with my volunteer service.

Sign on this line:

\_\_\_\_\_

Print your name on this line:

\_\_\_\_\_

Write today's date on this line

\_\_\_\_\_

STONE HARBOR VOLUNTEER FIRE COMPANY #1  
STANDING ORDER

TO: ALL MEMBERS OF THE STONE HARBOR FIRE COMPANY  
FR: CHIEF, PRESIDENT  
RE: STIPENDS  
DT: JANUARY 3, 2006

---

AS APPROVED BY THE COMPANY, BE ADVISED THAT, EFFECTIVE UPON THE ADOPTION OF AN ENABLING RESOLUTION BY THE STONE HARBOR BOROUGH COUNCIL, QUALIFYING VOLUNTEERS SHALL BE ENTITLED TO STIPENDS AS FOLLOWS:

STIPENDS FOR VOLUNTEERS PERFORMING EMS FUNCTIONS

There shall be paid a monthly stipend in the amount of \$400.00 each EMS volunteer of the Stone Harbor Volunteer Fire Company who is properly qualified and who satisfies the following requirements:

- A. In order to receive a stipend the individual must be an active EMS volunteer, with EMT certification, prior to being eligible to start earning the stipend.
- B. A minimum number of shifts per month, as determined at the monthly scheduling meeting, is required in order to be eligible for the stipend.
- C. Any member resigning from the Stone Harbor Volunteer Fire Company or changing status so as not to meet the minimum requirements before the end of any monthly period shall forfeit any stipend for which he/she may otherwise be eligible.
- D. Any member who fails to report, unless otherwise approved by the Chief, for an assigned shift shall forfeit the stipend for that month.
- E. Members cannot place themselves in the scheduling book after the official schedule has been compiled unless same has been approved by the Fire Chief or his designee.
- F. Should a member miss a regularly scheduled shift, unless same has been approved by the Fire Chief or his designee, the member shall be subject to suspension.
- G. All members who qualify for the stipend will receive an appropriate IRS statement for income tax purposes. Members shall not be considered employees of the Borough of Stone Harbor and shall execute an appropriate waiver of such status and any and all emoluments of same, including but not limited to salary and pension. Unless otherwise agreed, all members are responsible for their individual expenses associated with their volunteer service.
- H. Members taking more than the minimum number of shifts within any given month shall not be entitled to more than the set stipend amount.
- I. Any member who is on a medical leave of absence for a medical condition related to volunteer EMS service on behalf of the Borough will receive a prorated stipend based on the number of shifts he/she completed prior to the commencement of the leave during that month.
- J. The Fire Chief or his designee shall be required on the first of each month to provide to the Borough Administrator and Chief Financial Officer documentation from the previous month indicating the number of volunteers qualifying for the EMS stipend; their names; the number of shifts they have completed and the total number of calls responded to during the month. Stipends will then be paid by the Borough on third Friday of the month such documentation is submitted after approval by motion of the Borough Council.

STIPENDS FOR VOLUNTEERS PERFORMING FIRE SERVICE

There shall be paid a monthly stipend to volunteer firefighters, for proportionate reimbursement and cost offset, in accordance with the following schedule based upon the percentage achieved of total monthly Fire Company calls, including drills, meetings, training, and special events, attended by individual firefighters:

0% to less than 25%	\$ 00.00
25% to less than 35%	\$ 50.00
35% to less than 45%	\$ 75.00
45% to less than 55%	\$100.00
55% to less than 65%	\$150.00
65% or over	\$250.00

- A. In order to qualify for the stipend, a volunteer fire fighter must be a member in good standing with the Stone Harbor Volunteer Fire Company.
- B. Payments by the Borough shall be made on a monthly basis.
- C. The Fire Chief or his designee shall be required on the first of each month to provide to the Borough Administrator and Chief Financial Officer documentation from the previous month indicating the number of volunteers qualifying for the Fire stipend; their names; the number of shifts they have completed and the total number of calls responded to during the month. Stipends will then be paid by the Borough on third Friday of the month such documentation is submitted after approval by motion of the Borough Council.
- D. Any member who is physically unable to respond due to a medical condition related to volunteer fire service on behalf of the Borough will receive a stipend based on the percentage of calls responded to prior to or after such period of time the firefighter is unable to respond during that month.
- E. The Fire Company stipend program shall be limited to 25 members receiving the highest stipend amount. In the event that the number of members with qualifying participation percentages of over 65% exceeds 25 members, the Fire Chief shall report same to the Public Safety Committee of Borough Council and make such recommendation as he deems appropriate.
- F. All firefighters who qualify for the stipend will receive an appropriate IRS statement. Unless otherwise agreed, all members are responsible for their individual expenses associated with their volunteer service. Firefighters shall not be considered employees of the Borough of Stone Harbor and shall execute an appropriate waiver of such status and any and all emoluments of same, including but not limited to salary and pension.

IN ORDER TO RECEIVE STIPENDS, YOU MUST EXECUTE THE ATTACHED WAIVER.

\_\_\_\_\_  
Roger Stanford, Chief

\_\_\_\_\_  
Samuel Wierman, President

(26)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION  
AUTHORIZING A 2012 CONTRACT  
WITH RICHARD GRAVER, NETWORK ENGINEER  
FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES

WHEREAS, The Borough Council of the Borough of Stone Harbor has determined that there exists a need for oversight and maintenance of the Borough's information technology; and

WHEREAS, Richard Graver, Network Engineer of 118 Reading Avenue Tuckahoe, N.J. 08250 supplies a service that is specialized and qualitative in nature requiring expertise, extensive training and proven reputation in this field of endeavor, which constitutes an Extraordinary Unspecifiable Service not subject to public bidding; and

WHEREAS, the Borough Council is satisfied to engage Mr. Graver for the purposes outlined herein in accordance with the attached contract which is incorporated herein and made a part hereof by reference; and

WHEREAS, the amount of the contract in question is \$4320.00, which amount is less than the threshold which would require public bidding, subject to adjustment at the rate of \$120.00 dollars per hour if Mr. Graver's services exceed four hours per month as detailed in the contract. In accordance with the contract, less than three (3) hours of service per month will result in a service credit to the Borough which may be applied to a succeeding month, which credits expire at the end of the contract term; and

WHEREAS, funds are available for such services as evidenced by the certification of the Chief Financial Officer of the Borough attached hereto;

WHEREAS, this resolution authorizing the award of a contract for "Extraordinary, Unspecifiable Services" along with the proposal submitted by Richard Graver, shall serve as the agreement between the parties and shall be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stone Harbor, duly assembled in public session this 3rd day of January , 2012, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached contract which, along with the terms of this Resolution, as the contract for provision of an "Extraordinary, Unspecifiable Service" in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because this service is specialized and qualitative in nature requiring expertise, extensive training and proven reputation in this field of endeavor

2. A notice of this action shall be published in accordance with law.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the ..... day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of ....., 2012

.....  
Mayor

## CONTRACT

This AGREEMENT was made on \_\_\_\_\_ between Borough of Stone Harbor (CLIENT) hereafter known as Stone Harbor and Richard Graver, Network Engineer of 118 Reading Avenue, Tuckahoe NJ 08250 (CONTRACTOR) hereafter also known as RG.

- ❖ Services to Be Performed. Richard Graver agrees to perform the following services for Stone Harbor:

RG will evaluate, design, re-design, plan, recommend, install, and consult with and advise the Stone Harbor designated representative(s) to identify and reach the network objectives targeted for service. RG will recommend equipment and supplies and related contractors and vendors for the repair and installation of all network requirements.

RG will provide expertise and assistance for system administration, connectivity, security and confidentiality, data protection and overall system maintenance and optimal performance.

- ❖ Contract Term and Monthly Performance. Richard Graver agrees to perform these services in the following manner:

RG will provide three (3) monthly minimum service hours that will include on-site time (plus travel), remote access support and telephone support. Services will be rendered within a 24 hour response time on a Monday thru Friday schedule during the hours of 9:00am to 5:00pm excluding holidays and will only exceed those hours upon prior approval of the designated Stone Harbor representative.

If requested RG will first provide services for a trial period. After that period, unless cancelled earlier by either party with 30 days prior written notice, this contract term will be as follows:

START DATE 1/1/2012  
CONTRACT END DATE 12/31/2012

- ❖ Payment.

In consideration of Richard Graver's performance of these services, Stone Harbor agrees to pay RG as follows:  
Stone Harbor will pay RG Four Thousand Five Hundred Sixty (\$4560) per year for the services described. Hours exceeding the monthly contracted amount will be paid at the rate of One Hundred Twenty Dollars (\$120) per hour. A maximum of six (6) unused contract hours may be carried throughout the term of this contract for later use and will expire without adjustment at the close of the this contract's term Monday, December 31, 2012.

- ❖ Independent Contractor.

The parties intend RG to be an independent contractor in the performance of these services. Contractor shall have the right to control and determine the method and means of performing the above services.

- ❖ Other Clients.

RG retains the right to perform services for other clients.

- ❖ Assistants.

RG, at his own expense, may employ such assistants, as Contractor deems appropriate to carry out this agreement. RG will be responsible for paying such assistants, as well as any expense attributable to such assistants.

- ❖ Equipment and Supplies.

Stone Harbor, at its own expense, will provide all the equipment and supplies necessary to perform the above services. RG will NOT purchase any equipment or supplies or incur any related expenses on behalf of Stone Harbor without prior written approval (purchase order) of Stone Harbor --unless otherwise mutually agreed upon in writing.

CONTRACTOR

CLIENT

RICHARD GRAVER





RICHARD GRAVER SERVICES RATE SHEET as of September 2004

AS AVAILABLE / NO CONTRACT		BLOCK TIME (W/ 1 YEAR CONTRACT)	
<b>STANDARD SERVICE</b> \$125/HOUR RESPONSE TIME ( As Available ) MON-FRI 9:00AM-5:00PM (excluding holidays) <b>BILLED TIME:</b> PHONE SUPPORT REMOTE ACCESS ON-SITE (plus travel)		<b>STANDARD SERVICE</b> \$95/ ADDITIONAL HOUR PRIORITY RESPONSE TIME MON-FRI 9:00AM-5:00PM (excluding holidays) <b>BILLED TIME:</b> PHONE SUPPORT REMOTE ACCESS ON-SITE (plus travel)	
<b>PRIORITY SERVICE</b> \$150/HOUR RESPONSE TIME ( 24 hours or less ) MON-FRI 9:00AM-5:00PM (excluding holidays) <b>BILLED TIME:</b> PHONE SUPPORT REMOTE ACCESS ON-SITE (plus travel)		<b>PRIORITY SERVICE</b> \$95/ ADDITIONAL HOUR RESPONSE TIME ( 24 hours or less ) MON-FRI 9:00AM-5:00PM (excluding holidays) <b>BILLED TIME:</b> PHONE SUPPORT REMOTE ACCESS ON-SITE (plus travel)	
<b>EMERGENCY SERVICE</b> RESPONSE TIME ( 4 hours or less ) MON-FRI 24HRS/DAY SAT, SUN and HOLIDAYS 24HRS/DAY	\$180/HOUR \$200/HOUR	\$125/HOUR \$125/HOUR	
<b>CRITICAL CARE SERVICE</b> Negotiated on a case by case basis.			
I hereby certify that I am a duly authorized representative of _____ and I have selected the block time contract above for services to be performed per the agreement with Media Passport as attached.			
SIGNATURE		PRINT NAME	
TITLE		DATE	

(27)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

DATES FOR PARKING METERS - 2012

WHEREAS, Section 391-7 of the Revised General Ordinances 2005 of the Borough of Stone Harbor provides that the Borough shall have the right to set the dates that the parking meters are operational;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor that meters will be in operation from Tuesday, May 1, 2012 through Monday, October 1, 2012.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ..... , 2012

.....  
The above resolution approved this ..... day of..... , 2012

.....  
Mayor

(28)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

RESOLUTION AUTHORIZING APPOINTMENT OF BOND CONSEL UNDER THE  
“NONFAIR AND OPEN” PROCESS

WHEREAS, the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for “Professional Services,” including legal services, without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body ; and

WHEREAS, the Borough is in need of legal representation by bond counsel of recognized national standing with advanced expertise in the area of Municipal Bonding Law in connection with the Borough’s capital projects bond financing procedures including the sale of bonds and/or bond anticipation notes; and

WHEREAS, Robert Beinfield, Esquire, of the Law Firm of Hawkins, Delafield & Wood is an attorney at law in good standing in the State of New Jersey and has been found to be experienced in the area of Municipal Bonding Law and has familiarity with the Federal and State laws and regulations related to the bonding process; and

WHEREAS, limiting the influence of campaign contributions on municipal appointments is an important policy of the Borough and “nonfair and open” process prevents any professional from contributing more than \$300.00 to any local political party or campaign; and

WHEREAS, the required pay-to-play disclosures are on file with the Borough Clerk as required by law.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Stone Harbor, County of Cape May, State of New Jersey, as follows:

1. That the preamble of this Resolution is hereby incorporated by reference as if set forth here at length;
2. That the Mayor is Directed to forthwith execute on behalf of the Borough of Stone Harbor the attached contract for professional services in accordance with this resolution providing for the retention of Hawkins, Delafield & Wood as Bond Counsel to the Borough of Stone Harbor. The letter of Mr. Beinfield dated December 7, 2011, is attached hereto for reference only and is not part of the contract.
3. That the aforementioned contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law and is entered into under and subject to the equal opportunity, anti-discrimination and affirmative action laws and regulations of the State of New Jersey, which are hereby incorporated by reference.
4. That a notice of the letting of the within contract be published in accordance with law within ten (10) days of its passage in an official paper of the Borough as designated in accordance with law.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the .....day of ....., 2012

The above resolution approved this ..... day of....., 2012

.....  
Borough Clerk

.....  
Mayor

**THIS PROFESSIONAL SERVICES AGREEMENT** ("Agreement") dated this \_\_\_\_\_ day of January, 2012, by and between the Borough of Stone Harbor, in the County of Cape May, New Jersey (the "Borough"), and Hawkins Delafield & Wood LLP, having offices at One Gateway Center, Newark ("Hawkins"),

**WITNESSETH:**

**WHEREAS**, the Borough requires the services of a recognized bond counsel firm to: approve the legality of its bond and bond anticipation note issues; assist it and its local attorney in every phase of the authorization proceedings; oversee the actual issuance of the bonds and bond anticipation notes; arrange for the advertising and holding of public bond and bond anticipation note sales; attend to the preparation of the bonds and bond anticipation notes and delivery and payment for the bonds and bond anticipation notes at the closing thereof; aid in the timely and efficient consummation of the bond and bond anticipation note sale and preliminary and related proceedings; issue an approving legal opinion that accompanies the bonds and bond anticipation notes; prepare a notice of sale for the bonds and bond anticipation notes; assist in matters relating to the receipt of electronic bids for the bonds; prepare or assist in the preparation of a Preliminary Official Statement and a final Official Statement relating to the bonds and bond anticipation notes; prepare or assist in the preparation of any necessary Local Finance Board Applications; advise with respect to the federal securities laws relating to initial and secondary market disclosure applicable to the issuance of bonds and bond anticipation notes; advise with respect to the federal tax laws applicable to the issuance of bonds and bond anticipation notes; prepare bond ordinances, capital improvement ordinances, bond resolutions, bond anticipation note resolutions and other related ordinances and resolutions; and provide advice from time to time with respect to the foregoing and related matters;

667389.9 025701 MRK

**NOW THEREFORE**, in consideration of the premises, and the mutual promises herein contained, the parties hereto agree as follows:

Section 1. Hawkins agrees to provide all of the above-mentioned services.

Section 2. The Borough agrees to pay Hawkins for the services enumerated above the customary and usual reasonable fees for rendering said services, taking into account the nature of the work, the time involved, the effort expended, the responsibility involved and the results obtained. Such fee shall be calculated as set forth in the letter of Hawkins dated December 7, 2011 which is attached hereto and made a part hereof. In the event that there are unusual or extraordinary services rendered over and above what is customary, then and in such event, an additional reasonable fee will be allowed for such extraordinary work.

Section 3. The Borough agrees to reimburse Hawkins for any and all cash disbursements or expenses in connection with the aforesaid work.

Section 4. This contract has been awarded to Hawkins based on the merits and abilities of Hawkins to provide the services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Hawkins, its subsidiaries, assigns or principals controlling in excess of 10% of the firm has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of this contract that would, pursuant to P.L. 2004, c. 19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of this contract to any political party committee in the Borough if a member of that political party is serving in an elective public office of the Borough when this

contract is awarded, or to any candidate committee of any person serving in an elective public office of the Borough when this contract is awarded.

Section 5. During the term of this Agreement, the parties hereto agree to comply with the equal employment opportunity requirements set forth in N.J.A.C. 17:27, and hereby incorporate by reference the Mandatory Equal Employment Opportunity Language set forth in Exhibit A which is attached hereto and made a part hereof.

Section 6. Hawkins is advised of the responsibility to file an annual statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, c. 271 §3) if Hawkins received contracts in excess of \$50,000 from public entities in a calendar year. It is the responsibility of Hawkins to determine if filing is necessary.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

**THE BOROUGH OF STONE HARBOR, IN  
THE COUNTY OF CAPE MAY, New Jersey**

By \_\_\_\_\_  
Name: Suzanne M. Walters  
Title: Mayor

**HAWKINS DELAFIELD & WOOD LLP**

By \_\_\_\_\_  
Name: Robert H. Beinfield  
Title: Partner

(29)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

APPOINTING TAX COLLECTOR

**BE IT RESOLVED** by the Mayor and Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey that Deborah Candelore be and hereby is appointed Tax Collector for a four (4) year term, January 1, 2012 through December 31, 2015.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of....., 2012

.....  
Mayor

(30)

BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

WHEREAS, the Borough of Stone Harbor is currently under contract with Berto Construction for the Replacement of the Boat Ramp at Bay Marine Park; and

WHEREAS, it is the recommendation of the Borough's Engineer, Remington, Vernick & Walberg Engineers, to authorize Change Order No. 1 – adjustment for final quantities (copy attached hereto and made a part hereof by reference); and

WHEREAS, Change Order No. 1 will result in a \$8,630.50 decrease to the contract; and

WHEREAS, approval of Change Order No. 1 will not result in a contract amount in excess of 20% of the initial contract amount and the Chief Financial Officer has certified that funds are available for Change Order No. 1.

NOW, THEREFORE, BE IT RESOLVED, this 3<sup>rd</sup> day of January, 2012 by the Borough Council of the Borough of Stone Harbor, in the County of Cape May, and the State of New Jersey, that the preamble of this Resolution is hereby incorporated by reference and that the aforementioned Change Order No. 1 be and hereby is authorized;

BE IT FURTHER RESOLVED that the Mayor and the Borough Clerk be and hereby are authorized to execute Change Order No. 1 in the amount of \$8,630.50 decrease for total amended contract in the amount of \$88,208.50.

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council  
duly held on the ..... day of ....., 2012

.....  
Borough Clerk

The above resolution approved this ..... day of ....., 2012

.....  
Mayor



# REMINGTON & VERNICK ENGINEERS AND AFFILIATES

EDWARD VERNICK, PE, CME, President  
CRAIG F. REMINGTON, PLS, PP, Vice President

EXECUTIVE VICE PRESIDENTS  
Michael D. Vena, PE, PP, CME (succeeded 2000)  
Edward J. Walberg, PE, PP, CME  
Thomas F. Beach, PE, CME  
Richard G. Arango, PE, CME

DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY  
Bradley A. Blubough, BA, MPA

SENIOR ASSOCIATES -  
John J. Cantwell, PE, PP, CME  
Alan Dittenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME, LEED  
Charles E. Adamson, PLS, AET  
Kim Wendell Gibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Falola, PE, CME  
Christopher J. Fazio, PE, CME  
Kenneth C. Ressler, PE, CME  
Gregory J. Sullivan, PE, PP, CME  
Richard B. Czekanowski, PE, CME, BCE

Remington & Vernick Engineers  
232 Kings Highway East  
Haddonfield, NJ 08033  
(856) 795-9595  
(856) 795-1882 (fax)

Remington, Vernick  
& Vena Engineers  
9 Arden Street  
Toms River, NJ 08753  
(732) 296-9220  
(732) 505-8416 (fax)

3 Jamaica Boulevard, Suite 300-400  
Old Bridge, NJ 08857  
(732) 955-8000  
(732) 591-2815 (fax)

Remington, Vernick  
& Walberg Engineers  
845 North Main Street  
Pleasantville, NJ 08232  
(609) 645-7112  
(609) 645-7078 (fax)

4907 New Jersey Avenue  
Wildwood City, NJ 08260  
(609) 522-5150  
(609) 522-5313 (fax)

Remington, Vernick  
& Beach Engineers  
522 Fayette Street  
Conshohocken, PA 19328  
(610) 940-1050  
(610) 940-1101 (fax)

5010 East Yondle Road, Suite 203  
Mechanicsburg, PA 17050  
(717) 756-1775  
(717) 756-0232 (fax)

U.S. Steel Tower  
600 Grant Street, Suite 1251  
Pittsburgh, PA 15219  
(412) 263-2200  
(412) 263-2210 (fax)

Univ. Office Plaza, Bellevue Building  
262 Chapman Road, Suite 105  
Newark, DE 19702  
(302) 266-0212  
(302) 266-6208 (fax)

Remington, Vernick  
& Arango Engineers  
The Presidential Center  
Lincoln Building, Suite 520  
101 Route 130  
Cinnaminson, NJ 08077  
(856) 303-1245  
(856) 303-1249 (fax)

300 Penhorn Avenue, 3rd Floor  
Secaucus, NJ 07098  
(201) 624-2137  
(201) 624-2136 (fax)

December 16, 2011

Ms. Suzanne Stanford, Clerk  
Borough of Stone Harbor  
9508 Second Avenue  
Stone Harbor, New Jersey 08247

Re: **Borough of Stone Harbor  
Replacement of Boat Ramp at Bay Marine Park  
Change Order No. 1 - Final  
Our File #: 05-10-U-042**

Dear Ms. Stanford:

Enclosed please find three (3) executed originals of **CHANGE ORDER NO. 1 - Final** regarding the above referenced project for your review and approval. Upon execution, please return two (2) original signed copies to our Wildwood office for distribution.

Please note that this change order reflects the following items:

1. Adjustment for final quantities.

Please note that this change order will result in a decrease of \$8,630.50 to the original contract amount of \$96,839.00 for an amended contract price of \$88,208.50.

Should you have any questions or need further information, please contact me at our Wildwood office.

Very truly yours,

REMINGTON, VERNICK AND WALBERG ENGINEERS

  
Marc A. DeBlasio, P.E., P.P., C.M.E.

MD:eb

Enclosure(s)

cc: Kenneth Hawk, Borough Administrator (w/encl.)  
Jill Gougher, Assistant Administrator (via email)  
Berto Construction, Inc. (w/encl.)  
Contract Administrator, (w/encl.)  
Russ Fetty Inspector, (w/encl.)

S:\Stone Harbor\05-10-U\0510U042 Replacement of Boat Ramp at Bay Marine Park\Contract Administrator\0510U042 11Dec16 CO1-Final crr.doc

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BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

AWARDING PROFESSIONAL SERVICES CONTRACT  
FOR BEACH PROFILE SURVEY

WHEREAS the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for "Professional Services," without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body ; and

WHEREAS, the Borough of Stone Harbor requires specialized expert services in connection with an integrated study of shoreline changes in Stone Harbor; and

WHEREAS, the Richard Stockton College of New Jersey Coastal Research Center headed by Stewart C. Farrell, Ph.D., has agreed to continue the semi-annual survey monitoring of the municipal shoreline at 8 locations between 82<sup>nd</sup> and 123<sup>rd</sup> Street, as outlined in a proposal entitled "Proposal to Survey 8 Beach Profiles Semi-Annually in 2012 as part of a study of shoreline changes in Stone Harbor" made a part hereof by reference and on file with the Borough Clerk, with a project cost of \$ 12,449.03 and a contingency meeting cost of \$1,235.96 and total for contingency work, \$7,815.41; and

WHEREAS, funds are available for award of this contract as evidenced by the Chief Financial Officer's certification of funds attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey, duly assembled in public session this 3<sup>rd</sup> day of December, 2012, that a contract be and it is hereby awarded to Richard Stockton College Coastal Research Center/Stewart C. Farrell, Ph.D., to do a survey; and

BE IT FURTHER RESOLVED that this Resolution, the incorporated proposal and the mandatory affirmative action and anti-discrimination language shall constitute the contract and that the Mayor and Clerk be and are hereby authorized and directed to execute said contract on behalf of the Borough.

BE IT FURTHER RESOLVED that the statutory language required by N.J.S.A. 10:2-1 and 10:5-33 shall be executed by the contractor as a condition of award and shall be part of the contract.

BE IT FURTHER RESOLVED that notice of the letting of this contract be published in accordance with law.

Contractor

Dr. Stewart C. Farrell, Ph.D. Date

For the Borough of Stone Harbor

Suzanne M. Walters, Mayor Date

Attest

Suzanne C. Stanford, Clerk

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2012

The above resolution approved this ..... day of ....., 2012

Borough Clerk

Mayor

**RICHARD STOCKTON COLLEGE COASTAL RESEARCH CENTER**

**PROPOSAL TO SURVEY 8 BEACH PROFILES SEMI-ANNUALLY IN 2012**  
**AS PART OF A STUDY OF SHORELINE CHANGES IN STONE HARBOR**

**TASK 1 – SURVEY STONE HARBOR BEACHES SEMI-ANNUALLY IN 2012**

Collect Field Data	\$ 6,321.28
Travel	\$ 160.00
Equipment Use Fee	\$ 300.00
Expendable Supplies	\$ 100.00
Data Analysis	\$ 1,662.63
Interim Letter	\$ 1,189.74
Final Report	\$ 2,715.38

**TOTAL TASK 1** **\$12,449.03**

**GRAND TOTAL** **\$12,449.03**

*CONTINGENCY MEETINGS*

This task is designed to have funds available for unforeseen emergency meetings at the request of a municipal official.

Salaries	\$ 1,155.96
Travel	\$ 80.00

*CONTINGENCY MEETINGS TOTAL* *\$ 1,235.96*

*CONTINGENCY FOR EMERGENCY SURVEY*

The governing body would have to specifically authorize any or all contingency tasks prior to undertaking any such work under this section.

<i>Collect Field Data (immediately following storm event)</i>	<i>\$ 3,612.16</i>
<i>Travel</i>	<i>\$ 80.00</i>
<i>Equipment Use Fee</i>	<i>\$ 400.00</i>
<i>Expendable Supplies</i>	<i>\$ 200.00</i>
<i>Data Analysis</i>	<i>\$ 1,125.94</i>
<i>Final Report</i>	<i>\$ 2,397.31</i>

*TOTAL FOR CONTINGENCY WORK* *\$ 7,815.41*

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BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

RESOLUTION  
PROFESSIONAL SERVICES CONTRACT  
FOR PUBLIC INFORMATION OFFICER

WHEREAS the Borough of Stone Harbor is given authority by N.J.S.A. 40A:11 *et seq.* to enter into contracts for "Professional Services," without competitive bidding, where the need arises and so long as the award of such contract is made public by a Resolution of the Governing Body ; and

WHEREAS, the Borough of Stone Harbor requires specialized expert services in connection with Public Information Duties in Stone Harbor; and

WHEREAS, Scott J. Wahl of \_\_\_\_\_ has agreed to perform those duties for the Borough of Stone Harbor according to the List of Duties attached hereto for the year 2012; and

WHEREAS, his compensation will be \$5,000 annually for maintenance of Channel 2 and \$10,000 for additional public relations duties; and

WHEREAS, funds are available for award of this contract as evidenced by the Chief Financial Officer's certification of funds attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Members of Council of the Borough of Stone Harbor in the County of Cape May and State of New Jersey, duly assembled in public session this 3<sup>rd</sup> day of January, 2012, that a contract be and it is hereby awarded to Scott J. Wahl ; and

BE IT FURTHER RESOLVED that this Resolution, the incorporated proposal and the mandatory affirmative action and anti-discrimination language shall constitute the contract and that the Mayor and Clerk be and are hereby authorized and directed to execute said contract on behalf of the Borough.

BE IT FURTHER RESOLVED that the statutory language required by N.J.S.A. 10:2-1 and 10:5-33 shall be executed by the contractor as a condition of award and shall be part of the contract.

BE IT FURTHER RESOLVED that notice of the letting of this contract be published in accordance with law.

Contractor

For the Borough of Stone Harbor

\_\_\_\_\_  
Scott J. Wahl

\_\_\_\_\_  
Suzanne M. Walters, Mayor Date

Attest

\_\_\_\_\_  
Suzanne C. Stanford, Clerk

Offered by ..... Seconded by.....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2012

The above resolution approved this ..... day of....., 2012

\_\_\_\_\_  
Borough Clerk

\_\_\_\_\_  
Mayor

Public Information Officer job duties for 2012 for Scott J. Wahl

Borough of Stone Harbor

DUTIES TO INCLUDE:

- \*Writing and issuing all press releases to the media
- \*Distribution of media advisories for major municipal press conferences, etc.
- \*Distribution of press releases/materials to the Borough's website and Facebook page
- \*Creation of the Borough of Stone Harbor Official Facebook page
- \*Attendance at most Borough Council meetings (absences only for illness, vacation, etc)
- \*Emergency management notification via press release, website, Facebook, and Channel 2
- \*Interaction with various department heads on issues that need greater public awareness
- \*Accept direction only from the Borough Administrator and/or Mayor
- \*Photography when applicable for various press releases and website post
- \*Working relationship with Borough Tourism Director in an advisory/cooperative manner
- \*Continued and heightened maintenance of public access Channel 2

DUTIES EXCLUDE:

- \*Weekend work with the exception of a major emergency, press conference, media event.
- \*Tourism-related events/weekend tourism events to be handled by the Borough's Tourism Director
- \*Advertising to be handled by advertising agency hired by the Borough

COMPENSATION:

- \*Continued compensation of \$5,000 annually for maintenance of Channel 2
- \*Salary of \$10,000 for additional public relations duties

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## BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY  
BOROUGH OF STONE HARBOR

### RESOLUTION

#### RESOLUTION

Disapproving, until further Borough review, any settlement agreement between the County of Cape May and the New Jersey Department of Environmental Protection regarding issuance of an Individual Permit for a County Library on borough-owned property known as Block 94.01, Lots 9, 11, 13, 15, 17, 19, 29, 21 & 22 and a portion of the 95<sup>th</sup> Street ROW

WHEREAS, on November 7, 2007, the Borough of Stone Harbor entered into a lease with the Cape May County Library Commission ; and

WHEREAS, that lease contemplated that Cape May County would construct and operate a branch of the Cape May County Library on beachfront property leased from the Borough of Stone Harbor; and

WHEREAS, that lease further contemplated that Cape May County, with the borough's concurrence, would obtain all necessary state and local approvals, including CAFRA approval, for the project; and

WHEREAS, the county's initial application for a CAFRA permit was denied by the Department of Environmental Protection on November 25, 2008, on the following grounds: 1) failure to comply with N.J.A.C. 7:7E-3.40 (Public Open Space), in that the proposed library would eliminate municipal parking and potentially negatively impact the beach-going public; and 2) failure to comply with N.J.A.C. 7:7E-8.12 (Scenic Resources and Design), in that the proposed library failed to provide the required beach set-back for its height; and

WHEREAS, on December 13, 2011, the county submitted a revised plan to the DEP that sought to cure those deficiencies by 1) reconfiguring the borough's municipal parking lots at 95<sup>th</sup> and 96<sup>th</sup> Streets and First Avenue ; and 2) relocating the proposed library building by moving it 45 feet further landward of the beach and bulkhead on the 95<sup>th</sup> Street parking lot; and

WHEREAS, on December 21, 2011, Cape May County has apparently negotiated a settlement with the Department of Environmental Protection in which the DEP has agreed to issue a CAFRA permit for the project as shown on the county's revised plan of December 13, 2011; and

WHEREAS, that settlement has never been formally presented to, or formally approved by, the Borough of Stone Harbor or its council, despite the fact that it involves modifications to property owned by the borough; and

WHEREAS, the county's revised plan of December 13, 2011, which is the basis of the settlement with the DEP differs substantially from the plan previously presented to the Borough and reviewed by

# BOROUGH OF STONE HARBOR

CAPE MAY COUNTY, NEW JERSEY

the Borough's Planning Board in March 2011, and consequently raises issues of traffic circulation, parking, drainage and municipal and public access that the borough has not adequately considered; and

## RESOLUTION

WHEREAS, the County's revised plan appears to require reconfiguration of the borough's 96<sup>th</sup> Street parking lot, a borough-owned property that is not part of the property proposed to be leased and which is currently used by the borough as a public parking lot; and

WHEREAS, the Borough Council of the Borough of Stone Harbor believes, both as a matter of municipal land use law and as a matter of sound and prudent public policy, that prior to any approval of the settlement of this matter, and prior to the issuance of any local permits or approvals, the county's revised plan must be further reviewed by the borough planning board, borough professionals and the borough council.

NOW, THEREFORE, on this \_\_\_\_\_ day of January, 2012, be it resolved as follows:

1. The averments of the preamble are incorporated herein by reference.
2. For the reasons set forth above, the Borough Council of the Borough of Stone Harbor DISAPPROVES the proposed settlement between the County of Cape May and the State Department of Environmental Protection, for issuance of a CAFRA permit, insofar as that settlement is based on the county's revised plan dated December 13, 2011.
3. Pursuant to the Municipal Land Use Law and the land use ordinances of the borough, the Borough Council hereby refers the County's revised plan of December 13, 2011, to the Stone Harbor Planning Board for review and comment under N.J.S.A. 40:55D-31 and any other applicable provisions of the MLUL and the borough land use ordinances.
4. The borough will take no further action in connection with the proposed county library project until authorized by further resolution of this Council.
5. All previously enacted resolutions inconsistent with this resolution are hereby rescinded.
6. A certified copy of this resolution shall be immediately forwarded to the Shorefront Region Section Chief, Division of Land Use Regulation, NJ DEP, PO Box 420 501-02A, Trenton NJ, and shall constitute the Borough of Stone Harbor's official comment regarding the proposed settlement in the Matter of: Cape May County, File No. 0520-08-0008. 1APL 090001.

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Offered by ..... Seconded by .....

The above resolution was duly adopted by the Borough Council of the Borough of Stone Harbor, New Jersey, at a meeting of said Council duly held on the ..... day of ....., 2012

The above resolution approved this ..... day of ....., 2012

.....  
Borough Clerk

.....  
Mayor

(4)

..BOROUGH OF STONE HARBOR  
CAPE MAY COUNTY

ORDINANCE NO.

An Ordinance establishing and fixing salary ranges for certain positions within the Borough of Stone Harbor, New Jersey, County of Cape May.

BE IT ORDAINED by the Members of Council of the Borough of Stone Harbor, in the County of Cape May and State of New Jersey as follows:

Section I. That the salary and wage ranges for certain positions within the Borough of Stone Harbor for the year 2012 are hereby fixed at the following amounts:

	<u>MIN</u>	<u>MAX</u>
Administrator	90,000	150,000
Police Chief	90,000	150,000
Police Captain	68,000	112,000
Director of Public Works	57,000	95,000
Water Plant Operator	3,000	6,000
Collector System Operator	2,500	5,000
Supervisor, Public Works	40,000	64,000
Administrative Assistant	30,000	55,000
Director of Finance/Chief Financial Officer	68,000	112,000
Payroll Coordinator	15,000	30,000
Tax Collector	48,000	80,000
Utilities Collector	40,000	64,000
Utilities Collector Clerk	30,000	45,000
Accounting Assistant	40,000	64,000
Tax Assessor	48,000	80,000
Deputy Tax Assessor	1,000	5,000
Borough Clerk	57,000	95,000
Deputy Borough Clerk	40,000	64,000
U.C.C. Official	57,000	95,000
Zoning Officer	20,000	35,000
Tech Ass't UCC Official	20,000	35,000
U.F.C. Official	48,000	80,000
U.F.C. Inspector Full Time/EMT	25,000	40,000
U.F.C Inspector Part Time	13/hr	18/hr
Plumbing Subcode Official	2,600	10,000
Electrical Subcode Official	15,000	20,000
Fire Subcode Official	2,600	6,500
Fire/Plumbing Inspectors part time	2,600	6,500
OEM Coordinator	4,000	8,000
Senior Deputy OEM Coordinator	3,000	8,000
Building Inspector	5,000	15,000
Receptionist	15,000	35,000
Safety/Right to Know Officer	1,000	6,000
Claims Coordinator	3,000	5,000
Tourism Director	15,000	50,000



	MIN	MAX
Prosecutor	15,000	20,000
Court Administrator	48,000	80,000
Deputy Court Administrator	30,000	45,000
Judge	25,000	35,000
Recreation Director - Summer	12,000	20,000
Winter	20.00/hr	31.00 /hr
Lifeguard Captain	17,000	30,000
Lifeguard Lieutenant	100.00/diem	200.00/diem
Lifeguard	75.00/diem	150.00/diem
Lifeguard Bonus	6.00/diem	10.00 diem
Beach Taggers	7.15/hr	18.00/hr
Arts & Craft Show Director	10,000	14,000
Secretary/Clerk	20,000	35,000
Clerk/Typist	20,000	35,000
Mayor		11,750
	Plus \$150.00 for each approved wedding or civil union	
Council members		8,250
Hourly rated employees	7.15/hr	33.00/hr
Beach Tag Supervisor	12,000	20,000
Zoning Board Secretary	1,500	3,000
Planning Board Secretary		300/meeting
Planning Board Employee Rcp	1,200	2,000
Board of Health Secretary		89/meeting
WEB Administrator	500	2,000
Recycling Coordinator	500	2,000

Section 2. That Salaries, wages and compensation shall be paid in equal bi-weekly installments.

Section 3. This Ordinance shall become effective within the time prescribed by law and shall become void immediately after December 31, 2012.

APPROVED:

\_\_\_\_\_  
Suzanne M. Walters, Mayor

ATTEST:

\_\_\_\_\_  
Suzanne C. Stanford, Borough Clerk